

Presenter Proposal Form

Directions: You may download and complete this form from <http://depts.valleycollege.edu/ESL> and email it to ESLConference@valleycollege.edu

or send 5 copies of this completed form to: **ESL Best Practices Colloquium**
(Keep original for your records) SBVC English Dept.
701 S. Mt. Vernon Ave.
San Bernardino, CA 92410

Presenter Name(s), Title, Institutional Affiliation: (Present this exactly as you wish name(s) to appear in the program guide, including order, spelling, etc.) (If more presenters, attach information on another sheet.)

Presenter #1 Name and Title: _____

Institutional Affiliation: _____

Presenter #2 Name and Title: _____

Institutional Affiliation: _____

Title of Presentation: (Present this as you would like it to appear in the program.)

Abstract: (Give a brief description (100-150 words) of your presentation exactly as you wish it to appear in the program.)

Type of Presentation: (Check one. See descriptions on the reverse side)

50-minute Concurrent Session 10-minute GIFT Session

Intended Audience: (Check all that are appropriate)

Tutors Teachers of Parent Classes Adult Education Teachers Community College Teachers

Audio/Visual Equipment Needed: (We will accommodate, if possible.) _____

Internet Access Needed: Yes No

Contact Person: _____

Complete Mailing Address: _____

E-mail Address: _____ **FAX:** _____ **Phone:** _____

Deadline for Proposal Submission is September 15, 2005

You will be notified of your proposal status by September 30, 2005.

All presenters must register for the colloquium. We regret that we are unable to waive the registration fee for presenters.