

Professional Development Committee

September 19, 2011
Minutes
LA-202

Committee Members: Marcia Alfano-Wyatt; Ana Bojorquez; Jay Danley; Vanessa Engstrom; Laura Gomez; S. Courtney Hunter; Reggie Metu; Dena Murillo-Peters; Kathi Pryor. Guest: Joan Backey

Agenda

Consent Agenda	2
Other Business	5

Consent Item

Requests for Funding

Jay Danley motioned to approve the consent items; Ana Bojorquez 2nd the motion.

APPROVED

Name: Craig Petinak
Activity: 2012 National Conference "Golden Connection"
Sponsor: National Council For Marketing & Public Relations
Location: San Francisco
Dates: March 11-14, 2012
Purpose: Will be able to network with other marketing professionals and learn the latest in marketing and public relations.

Registration : \$550 Air: \$200 Lodging: \$552.24 Meals: \$100 Total Costs: \$1,402.24
PD Funding: \$750.00

APPROVED

Name: Kathleen Pryor
Activity: CAPED Annual Convention
Sponsor: CAPED
Location: Riverside
Dates: Oct. 16-19, 2011
Purpose: Annual conference provides speakers and training in the field of services to students with disabilities.

Registration : \$390 Auto: \$20.40 Total Costs: \$406.22
PD Funding: \$406.22

Discussion on the process of who signs requests prior and after, e.g., department-VP-present, (VP signatures challenging) process oriented challenges) and budget numbers, campus vs. committee process, time only, committee receives, president gives final approval, want a process that is transparent and consistent.

Additional Items

Review and Approve Minutes

The minutes from the last meeting on 8/22/11 were approved by consensus.

Dena Murillo-Peters

Elect Committee Co-Chairs

Discussion ensued on the need for a classified and faculty chair for the committee vs. an administrator chair as most committees have; discussion ensued also on the length of serving on the committee, should it be one year or two?

Dena Peters motioned to table this item to the next meeting for consideration by the Academic Senate.

Professional Development Classified Staff Development**Dena Murillo-Peters**

Discussion ensued on professional associations and upcoming conferences, the value, cross-pollination, and marketing language, ref. MOU-CSEA for professional development.

Professional Development Priorities/Budget Recommendations**S. Courtney Hunter**

Courtney Hunter reviewed the budget items discussed at the last meeting; want to make priority and get on the budget: 1) Classified Staff Week (Appreciation); 2) Great Teacher's Seminar

Transition Planning**S. Courtney Hunter**

Courtney Hunter announced that Oct. 7 would be her last day with SBVC. She focused on items to transition and move forward: what is our charge? Kay Weiss, prior elected full-time coordinator, we may relook at what is important, influence direction, need a supported model, autonomy, time only. Issues to consider as the committee moves forward. Lots of questions from the committee members: what happens when Courtney leaves? Who handles requests? Office of Instruction; designated clerical staff to move the process—one or more; co-chairs, create agenda and process; what kind of support will committee have? Leaderships, commitment on support? Programming, who dill do this? Chairs, survey to go out; annual survey, review and identify needs; need stronger integrated process; current process not as effective, can review program review docs, need to evaluate how to strategic plan; project-based learning (from last year's discussion); look at other ways to deliver programming.

Reports/Announcements

The next meeting is Monday, October 3, 2011, 2 p.m., in LA-202.