

Professional Development Committee

October 17, 2011 –
MINUTES
LA-202

Committee Members Attended: Marcia Alfano-Wyatt, Jay Danley, Vanessa Engstrom; Laura Gomez; Regi Metu; Dolores Moreno; Dena M. Peters; Cory Schwartz; Larry Buckley

Agenda

Consent Agenda	0
Other Business	5

Consent Agenda

Requests for Funding

No consent items.

Review and Approve Minutes—Oct. 3 and Oct. 10, 2011

Jay Danley motioned to approve the minutes, pending discussion on the maximum amount allowed of \$750 per conference and year for employee; Cory Schwartz 2nd the motion.

Professional Development Priorities/Budget Recommendations

Discussion ensued on conference requests being submitted to the committee (where are they going now?) and travel request chart (to Dean's first, the forward to Larry Buckley); mailroom delivery; calendar update; programming-pending; Courtney's email, reroute to President, list of consultants (Professional Development), don't want to be cutoff, ref. Courtney's email.

Larry Buckley said Nicole Williams was working on a process, a draft will be available at next meeting

Vanessa Engstrom mentioned that travel is only one focus item for the professional development committee.

Larry Buckley provided an update on ways to address issues:

- Provide a stipend for faculty, advertising role to step up and take on role, planning and development.
- Identify activities, how much time, non-instructional time
- Larry had a regular meeting with President, formal proposal to budget committee, in agreement, draft a proposal.

There was discussion at Classified Senate about full-time replacement for Professional Development Coordinator. Further discussion ensued on the campus process, prioritize, fund positions; faculty have to make up what is priority. What is the main objective of just filling position? Past retirements, SERP, vacancies were put in order on how positions would be filled.

Jay Danley said this was not the same—the person didn't retire, but resigned and left. It was suggested to bring this issue to the Program Review Committee. There is needs assessment ongoing, process two-page document, emergency needs to replace existing position. We can bring the matter to the table to bring awareness, put in writing.

Discussion ensued on a Professional Development resolution, 1st and 2nd readings, to go to Academic and Classified Senates, we need to approach as many avenues in order to bring forward the need to fill the coordinator position. Jay Danley drafted language for resolution. Laura Gomez motioned to move to present the resolution at the Academic Senate; Regi Metu 2nd the motion.

Transition Planning

Upcoming Events:

- Great Teachers—Algie Au; James Robinson; Nori Sogomonian
- Adjunct Faculty Orientation
- Flex & Flex Reports—Vanessa Engstrom sent out notice, she would like to see the committee faculty members do their own plan so we can look at any questions; faculty is on board, but they have questions; committee to do a trial run.
- Classified Staff Appreciation
- Other

Announcements

Next meeting—scheduled for Monday, Nov. 7, 2011, to continue discussion and brainstorm ideas.