

Professional Development Committee

February 6, 2012
MINUTES
LA-202

Committee Members Attended Marcia Alfano-Wyatt, Doris Bolds, Ana Bojorquez, Jay Danley, Vanessa Engstrom, Laura Gomez, Susan Mattson, Reggie Metu, Dolores Moreno, Dena Murillo-Peters, Cory Schwartz, Nori Sogomonian

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Consent Item

Requests for Funding

1. **APPROVED for \$328 for per the guidelines for a group activity and Meals, “Meals: If the activity extends through a mealtime and if work continues to be one during the meal (e.g., as in the case of having a luncheon or dinner speaker) Professional Development funds may be used to pay for the meals (receipts will be required as per District policy.) Advance Board approval is needed if the cost of food is greater than \$500.” Laura Gomez motioned to approve; Regi Metu 2nd the motion.**

Name: Science Division (Group Activity)

Activity Science Teaching Strategies

Date: April 3, 2012

Location: SBVC

Purpose of Project: Faculty in the Science Division hosting a mini-workshop to share ideas and strategies that work when teaching students in the sciences. CHC science faculty are invited. Requested funds for lunch for 40 full-time and adjunct faculty.

Costs: Reg: -0- Trans: -0- Hotel: -0- Meals: \$328 Total: \$328

2. **APPROVED FOR \$684.60 per the guidelines to approve up to a maximum of \$750 per year per full-time employee for professional development for the 2011-2012 academic year.** Discussion ensued on the presenter pay, after which it was decided to not approve this request to receive presenter pay. The committee needs to get clarification on who and why receives presenter pay. **Vanessa Engstrom motioned to approve; Jay Danley 2nd the motion. There were three members abstained.**

Name: James Dulgeroff, Economics-Social Sciences

Activity: Nat'l Social Science Association Technology in Education Conference Presenter

Date: April 1-3, 2012

Location: Las Vegas, NV

Purpose of Project: Will present results of empirical study of the utility of Student Response Systems (Clickers) in teaching economic concepts in the college classroom

Costs; Reg: \$265.00 Trans: \$151.60 Hotel: \$178.00 Meals: \$50.00 Total: \$684.60

3. **APPROVED for \$546.50 per the guidelines to approve up to a maximum of \$750 per year per full-time employee for professional development for the 2011-2012 academic year. _____1st; _____2nd**

Name: Nori Sogomian

Activity: Academic Academy Basic Skills Conference

Date: Feb. 24-25, 2012

Location: Orange County, CA

Purpose of Project: To explore what colleges are doing to ensure the success of students, what strategies can be employed across the college to foster better outcomes for all students. Focus on the integrated college experience.

Costs; Reg: \$475.00 Trans: \$21.50 Hotel: -0- Meals: \$50.00 Total: \$546.50

Additional Information

Review and Approve Minutes

- From January 23, 2012 – draft sent to committee members prior to meeting for review before meeting. The minutes were approved with one correction on the date for the Great Teacher’s Seminar, Feb. 9-11, 2012.

Professional Development

- Professional Development Coordinator (Interim): The committee welcomed Nori Sogomonian as the interim coordinator. She mentioned the goals for the semester were the Great Teachers Seminar, Classified Staff Week, and upcoming training for Blackboard and WebAdvisor. Nori is looking for volunteers to conduct the training. There will be open labs from 4:30-6:30 p.m. Discussion ensued on updating the Professional Development, @One for Training Desktop Seminars, and Lynda.com subscription. Need to follow-up on how to access @One and Lynda.com.
- Budget Tracking: Nori Sogomonian will meet with Haragewen Kinde on the budget.
- Website has been updated, <http://www.valleycollege.edu/about-sbvc/campus-committees/professional.aspx> : Dena Peters said the Professional Development Committee website is updated with this year’s agendas and minutes.

Sabbatical

- Sub-committee to meet after today’s regular committee meeting to review applications submitted. There were two (2) applications submitted.

Flex & Flex Reports

- Flex Committee:
A-E Vanessa Engstrom
F-J Jay Danley/Suzi Mattson (new)
K-O Regi Metu
P-T Dolores Moreno
U-Z Laura Gomez

Vanessa Engstrom gave an update for Nori Sogomonian on the flex committee. The committee members will handle their part of the alpha list to review and approve hours submitted. It was noted the committee was having problems accessing the flex page. Vanessa/Nori to put in a request to provide access, and Vanessa to send the link for immediate access. In the past, the coordinator would finish up any outstanding flex hours not reviewed and approved at the end of the semester. Discussion on the 24-hrs needed, and what to do with those above that limit, because there are some faculty who have submitted more than the required hours. Discussion on auto-responder to faculty when they have reached their required limit, things to work on.

Classified Staff Appreciation

- Subcommittee met 2/3/11 – Dena Peters to report. The committee met and brainstormed ideas for this year's event. The group proposed to first do an updated professional development survey for classified staff district-wide. The group will meet on a weekly basis, as needed, until we have everything in place for this upcoming event.

Announcements/Reports

- From the committee members
- Next meeting, need to discuss because next regularly scheduled date is Monday, Feb. 20, an observed holiday day off. The committee decided we would have the 2nd meeting in February because of the holiday. If anything comes up that needs immediate attention, this will be handled via email.

The next regularly scheduled meeting is Monday, March 6, 2012, 2:00 p.m., in LA-202.