

Professional Development Committee
April 2, 2012
Minutes

Members Present: Marcia Alfano-Wyatt, Ana Bojorquez, Jay Danley, Vanessa Engstrom, Laura Gómez, Susan Mattson, Reggie Metu, Dolores Moreno, Nori Sogomonian

Absent: Dena Murillo-Peters, Cory Schwartz, Haragewen Kinde

Minutes for 3/6/12 were reviewed and approved

Consent Items:

Name	Conference/location	Amount	Decision/Action
• Vanessa Engstrom	66 th Annual Geographical Conference, Davis, CA,	\$594.00	Approved
• Willene Nelson	44 th Annual International Association Black Psychologists, Los Angeles, CA	\$1,088.14.	There was a motion to table for clarification of amounts and to re-submit. Motion passed.
• June Hill,	International Diabetes Technology Meeting, Los Angeles, CA	\$725.62	Approved
• Gloria Kracher and Grayling Eation,	Custodial Activity, Maintenance Operation Skills Advancement Academy, Las Vegas, NV,	\$807.66/ea.	There was a motion to deny and a request for further clarification. The requests need to be submitted separately. There were questions about whether the activity could be sponsored by CSEA. The motion passed. Nori is to contact Jim Hanson and ask if travel to Las Vegas is the best way to get the training they are requesting.
• Algie Au,	3CSN, Universal City, CA.	\$34.00,	There was a motion to table until Nori finds out what to do with this proposal as it was signed by both President and Vice President and was sent to the Professional Development committee AFTER the event took place. Discussion also addressed the difficulty of turning down a proposal after the President has already signed it. The following questions came up 1) Is the president paying for this? 2) Are we setting ourselves up for approving items AFTER they occur and is that how we want to operate?

Other business:

There was more discussion on the approval path of the SD-1 (AC-9) form and Nori informed committee she spoke with VPI and explained our committee is futile with respect to approving conference requests if they are approved and signed by the VPI/President in advance. We will continue to adhere to the steps we devised: Applicant => Dean => PD Office => VPI => President. Nori will continue to work with the Office of Instruction to make sure we remain consistent processing the requests we receive.

The meeting ended 3:00 pm. Subsequently there were some other agenda items we will have to discuss at the next meeting, Monday, April 16, 2012.