

Professional Development Committee

December 3, 2012
MINUTES
LA-202

Committee Members Attended: Doris Bolds; Ana Bojorquez; Vanessa Engstrom; Susan Mattson; Alicia Tuvida; Dena Murillo-Peters; James Smith; Nori Sogomonian.

Agenda

Consent Agenda 3

Other Business 1

The request for the Great Teachers Retreat was pulled for discussion. All of the other requests were approved as submitted. Dena Peters motioned to approve the items; Ana Bojorquez 2nd the motion. Items approved by general consensus.

APPROVED—This item was approved for \$217.37 per the committee guidelines of funding for conferences and seminars up to \$750 per year per full-time employee for professional development for the 2012-2013 academic year.

Name: Rochelle Fender

Activity: Clinical Faculty Academy

Sponsor: Health Workforce Initiative

Location: Temecula, CA

Dates: January 7 and 8, 2013

Purpose: The course is designed to prepare nurses for the role a clinical educator. The mission is to promote increased clinical preparedness and workforce sustainability. Both outcomes are directly beneficial to the nursing program and the district. The seminar is extremely valuable in that content focuses on current academic trends, legal issues within clinical academia, and resources for enhancement of student learning experiences.

Costs: Reg: \$100.00 Trans: \$102.37 Hotel: \$.00 Meals: \$15.00 Other: .00 (Parking) Total: \$217.37

APPROVED—This item was approved for \$35 per the committee guidelines of funding for conferences and seminars up to \$750 per year per full-time employee for professional development for the 2012-2013 academic year.

Name: Gail Mack

Activity: Creative Teaching Strategies with Michell Deck

Sponsor: Health Workforce Initiative

Location: Whittier, CA

Dates: January 16, 2013

Purpose: This seminar will provide nursing educators with knowledge and application of innovative and interactive strategies to enhance learning outcomes in health occupation program which of value to me personally and to the district as I use the skills and ideas presented in my teaching.

Costs: Reg: \$35.00 Trans: 00 Hotel: \$00.00 Meals:.00 Other: Total: \$35.00

APPROVED—Item pulled for discussion. Discussion ensued on the particulars of this request, where the funding was obtained as noted in the breakdown below. Vanessa Engstrom motioned to approve this item; Doris Bolds 2nd the motion.

Name: SBVC Professional Development Coordinator

Activity: SBVC Great Teachers Retreat

Sponsor: San Bernardino Valley College

Location: Beaumont, CA

Dates: February 21-23, 2013

Purpose: The benefit to the district will be that faculty will gain the knowledge of best pedagogical practices by sharing techniques and strategies with colleagues. Breakout sessions will address such topics as: meeting the needs of underprepared students (basic skills), what it means to be a Hispanic Serving Institution (HSI), assessment techniques, faculty motivation, etc.

Costs: Reg: -0- Trans: 74.64 Hotel: \$1,000.00 Meals: -0- Other: -0- Total: \$1,000.00

Great Teachers Retreat Funding Update (Total Requested = \$6,750.00)

Basic Skills: \$3,250

Edustream\$ 1,500

HACU 1,000

Total = \$5,750

Review and Approve Minutes

- November 19, 2012—minutes not available; tabled to the next meeting.

Professional Development

- Professional Development Plan–Mission Statement
Discussion and brainstorming took place on ideas on how to enhance and update the mission statement. There will be write-up draft for further review.

Flex & Flex Reports

- Flex Committee:
A-E Vanessa Engstrom
F-J Suzi Mattson
K-O David Rosales/James Robinson
P-T Michael Durrett/Alicia Tuvida/Laura Gomez
U-Z Jay Danley

Announcements/Reports

Reminder: Please remember to check in your flex hours by last names above.

Sabbaticals—discussion on the process/timeline from previous years, which has usually occurred in the fall. The sub-committee will meet after the deadline date to submit requests for sabbaticals at the end of January 2013.

Committee Charge: The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee prepares and implements the state required three-year Human Resources Development Plan, and reviews it annually to assure that campus goals and objectives are being met. The committee allocates staff development funds based on criteria in the plan. Additionally, the committee is responsible for planning, programming and communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty members also serve as the campus flex committee (1st and 3rd Thursdays, 1:00 – 2:30).