

Professional Development Committee

March 4, 2013
MINUTES
LA-202

Committee Members Doris Bolds; Jay Danley; Vanessa Engstrom; Laura Gomez; Alicia Tuvida; Dena Murillo-Peters; Nori Sogomonian.

Agenda

Consent Agenda	8
Other Business	6

All consent agenda items, except for two items--for Caleab Losee and Rose Kin-- were approved for professional development funding. Dena Peters motion to approve the consent items, with exception of the two items pulled for discussion; Vanessa Engstrom 2nd the motion. Items approved by consensus with one abstention (N. Sogomonian).

There was discussion on how to handle requests for the same conferences that come in at different times, e.g., James Robinson submitted the same request as Melinda Moneymaker (on today's agenda) back in February and was approved for \$750. The guidelines are toto approve a maximum of \$1,000 will be available per conference or workshop for up to two (2) or more people applying for the same event.

APPROVED for \$250 per the guidelines for adjunct employees to be funded up to \$250 per year for professional development.

Name: Alexis Alvarez, PT

Activity: Professional Conference. I will be giving a presentation on a paper in which I am the primary author

Sponsor: International Studies Association

Location: San Francisco, CA

Dates: April 3-6, 2013

Purpose: As a representative of San Bernardino Valley College, my research is a contribution to macrosociology and the field of international relations scholarship. The presentation of this research should yield valuable feedback on the theory and content of the work, and help me to network with colleagues.

Costs: Reg: \$145 Trans: \$237.06 (Auto) Trans: -0- Hotel: \$600 Meals: \$200 Other: -0-

Total: \$1,202.60 (\$250 from PD)

APPROVED for \$526 per the guidelines of funding for conferences and seminars up to \$750 per year per full-time employee for professional development for the 2012-2013 academic year.

Name: Melinda Moneymaker, FT

Activity: CAADE California Alcohol and Drug Educator Conference

Sponsor: CAADE California Alcohol and Drug Educator Assoc.

Location: Silver Legacy Resort, Reno, Nevada

Dates: April 17-20, 2013

Purpose: The benefit to the District is to practice enhanced governance and leadership by representing Valley College at this conference with all other community colleges from up and down the state. The value is to build and expand a network of communication among state leaders in the field of Alcohol and Drug programs, other teaching faculty in higher education

Costs: Reg: \$250 Trans: \$-0- Hotel: \$276 Meals: \$-0- Other: -0- Total: \$526

APPROVED for \$750 per the guidelines of funding for conferences and seminars up to \$750 per year per full-time employee for professional development for the 2012-2013 academic year. An additional \$250 for presenting at the conference also approved.

Name: Nori Sogomonian, FT

Activity: Pacific Northwest Great Teachers Seminar

Sponsor: Pacific Northwest Great Teachers Seminar, Umpqua College

Location: Corbett, (Portland) OR

Dates: June 16-20, 2013

Purpose: The Great Teachers series provide teachers the opportunity to share best practices in meeting the needs of students and achieving Learning Outcomes. The value to the district is an employee who observes, learns and shares pedagogical methods with students and among peers rather than keeping effective techniques "siloed"

Costs: Reg: \$600 Trans: \$250 Hotel: \$-0- Meals: \$-0- Other: \$200 (presenting)

Total: \$750 + \$200 presenter = \$950

PULLED for discussion. This item was APPROVED for \$500 per the guidelines to approve a maximum of \$1,000 will be available per conference or workshop for up to two (2) or more people applying for the same event.

Name: Caleab Losee

Activity: 16th Annual Paraeducators Conference "Partners for Student Success"

Sponsor: Classified School Employees Association

Location: San Jose, CA

Dates: April 10-12, 2013

Purpose: to provide professional development through mentoring programs to tutors and to present information to faculty, staff and students for the improvement of student learning outcomes (SLOs).

Costs: Reg: \$75.00 Trans: \$183.30 Hotel: \$300.56 Meals: \$100.00 Other: \$3.00 Total: \$688.86

PULLED for discussion. This item was APPROVED for \$500 per the guidelines to approve a maximum of \$1,000 will be available per conference or workshop for up to two (2) or more people applying for the same event.

Name: Rose King

Activity: 16th Annual Paraeducators Conference "Partners for Student Success"

Sponsor: Classified School Employees Association

Location: San Jose, CA

Dates: April 10-12, 2013

Purpose: to provide professional development through mentoring programs to tutors and to present information to faculty, staff and students for the improvement of student learning outcomes (SLOs).

Costs: Reg: \$75.00 Trans: \$183.30 Hotel: \$300.56 Meals: \$100.00 Other: \$3.00 Total: \$688.86

APPROVED for \$578.91 per the guidelines of funding for conferences and seminars up to \$750 per year per full-time employee for professional development for the 2012-2013 academic year.

Name: Mike Sola

Activity: Practical Applications in Sports Medicine Conference

Sponsor: The Sport Foundation

Location: Palm Springs, CA

Dates: May 31-June 2, 2013

Purpose: To be able to utilize the knowledge gained from the latest rehabilitation techniques learned from the conference and use it on our injured college students as well as pass it on to student members in my staff.

Costs: Reg: \$280.00 Trans: \$60.91 Hotel: \$238.00 Meals: \$100.00 Other: -0- Total: \$578.91

APPROVED for \$128.43 per the guidelines of funding for conferences and seminars up to \$750 per year per full-time employee for professional development for the 2012-2013 academic year.

Name: Rochelle Fender

Activity: Developing Critical Thinking in Nursing

Sponsor: Organization of Healthcare Education and HealthWorkforce Initiative

Location: Arcadia, CA

Dates: April 12, 2013

Purpose: The course will help prepare faculty for the integration of critical thinking into course design and into the clinical setting. Preparing students for higher level thinking and clinical reasoning is beneficial to the district because student learning outcomes can be better met and life-long learning achieved. This course is extremely valuable because clinical reasoning is an advance skill lthat has to be attained through reptitive exposure and learning experiences.

Costs: Reg: \$55.00 Trans: \$53.43 Hotel: -0- Meals: \$20.00 Other: -0- Total: \$128.43

APPROVED for \$128.43 per the guidelines of funding for conferences and seminars up to \$750 per year per full-time employee for professional development for the 2012-2013 academic year.

Name: Michele Spahn

Activity: Developing Critical Thinking in Nursing

Sponsor: Organization of Healthcare Education and HealthWorkforce Initiative

Location: Arcadia, CA

Dates: April 12, 2013

Purpose: The course will help prepare faculty for the integration of critical thinking into course design and into the clinical setting. Preparing students for higher level thinking and clinical reasoning is beneficial to the district because student learning outcomes can be better met and life-long learning achieved. This course is extremely valuable because clinical reasoning is an advance skill lthat has to be attained through reptitive exposure and learning experiences.

Costs: Reg: \$55.00 Trans: \$53.43 Hotel: -0- Meals: \$20.00 Other: -0- Total: \$128.43

Review and Approve Minutes

- February 4, 2013: Minutes not available.

Professional Development – issues/updates/reports

- FLEX activities concerns, discussion: Is there an auto-responder for flex submissions?
- Flex Day–April 9, 2013: Working with Celia Huston on accreditation presentation.
- SD-1 changes and 4 Easy Steps Process
- How to do email voting: Dena Peters gave a quick lesson on how to do emal voting for the members present.
- Classified Staff Appreciation Week: Added Doris Bolds to the planning subcommittee.
- Budget: Current budget is at \$4,644. Discussion on the deadline date to submit PRs for FY 12-13.
- Professional Development Plan – Mission Statement
- Sabbatical Program: Jeremiah Gilbert was appointed for recommendation for upcoming sabbatical leave.
- Great Teachers Retreat: Nori said the retreat well well, and hope to continue for next year (what is going to happen when Nori leaves?). Discussion on funding for food and refreshments for professional development events.

Flex & Flex Reports

- Flex Committee:
 - A-E Vanessa Engstrom
 - F-J Suzi Mattson
 - K-O David Rosales/James Robinson
 - P-T Michael Durrett/Alicia Tuvida/Laura Gomez
 - U-Z Jay Danley

Nori Sogomonian will be available to meet with flex committee at the end of each professional development committee meting to review flex and/or the opposite Mondays when we don't have committee meetings at the same time, 2 p.m. Discussion on why some flex hours are not approved, examples given, what is and what is not considered flex related.

Announcements/Reports:

Reminder: Please remember to check in your flex hours by last names above.

Committee Charge: The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee prepares and implements the state required three-year Human Resources Development Plan, and reviews it annually to assure that campus goals and objectives are being met. The committee allocates staff development funds based on criteria in the plan. Additionally, the committee is responsible for planning, programming and communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty members also serve as the campus flex committee (1st and 3^d Thursdays, 1:00 – 2:30).

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