

Professional Development Committee

May 6, 2013
MINUTES
LA-202

Committee Members Present Ana Bojorquez; Vanessa Engstrom; Alicia Tuvida; Dena Murillo-Peters; James Smith; Nori Sogomonian.

Agenda

Consent Agenda	1
Other Business	3

APPROVED for \$250 per the guidelines of funding for conferences and seminars of up to a maximum of \$1,000 per conference or workshop for up to two (2) or more people applying for the same event, per discussion on 4/15/13 meeting. Dena Peters motioned to approve this item for additional funding; Laura Gomez 2nd the motion.

Name: Corrina Baber

Activity: Curriculum Institute

Sponsor: Academic Senate of California Community Colleges

Location: Anaheim, CA

Dates: July 11-13, 2013 (Per FY 2013-2014 availability of funds.)

Purpose: Attending the conference is beneficial to the follow in that the curriculum committee colleges discuss and share information pertaining to State regulations and development of Curricunet. The discussions and information is valuable to the District in order to be in compliance with regard to curriculum and to develop strategies for implementing as efficiently and effectively as possible at SBVC.

Costs: Reg: \$385 Trans: \$30 Hotel: \$305 Meals: \$100 Other: -0- Total: \$820

Review and Approve Minutes: Minutes from April 15, 2013 were approved as amended.

Professional Development – issues/updates/reports

- FLEX activities– questions: Discussion on faculty checking in flex hours submitted; does it have to be a faculty person?
- Classified Staff Appreciation Week: Flyers sent out to all classified staff and posters to be posted around campus.
- Professional Development Plan – Mission Statement: Discussion on the three-year plan, which we need to align with the other campus plans. Discussion on the mission and vision statement. We will do a draft and send out for a vote.*

*E-vote

Flex & Flex Reports: Discussion on the guidelines for what is acceptable for flex credit. Nori said that she will help on the flex committee for next year.

- Flex Committee:

A-E	Vanessa Engstrom
F-J	Suzi Mattson
K-O	David Rosales/James Robinson
P-T	Michael Durrett/Alicia Tuvida/Laura Gomez
U-Z	Jay Danley

Announcements/Reports:

Reminder: Please remember to check in your flex hours by last names above.

Other

- Professional Development Coordinator Recruitment: Recruitment closes 5/9/13; discussion on the make-up for the search committee.
- Committee Silent for the Summer: Committee meetings will resume in the fall semester in August.

DRAFT