

# Professional Development Committee

October 21, 2013  
MINUTES  
LA-202

Committee Members Attended: Doris Bolds; Jay Danley; Vanessa Engstrom; Susan Mattson; James Robinson; Alicia Tuvida; Dena Murillo-Peters; Rania Hamdy; James Smith

## Agenda

Consent Agenda 3

Other Business 7

Consent Agenda:

Items #1 and #2 on the consent agenda were pulled for discussion. Motioned to approve Item #3 made by Jay Danley; Vanessa Engstrom 2<sup>nd</sup> the motion. Item #3 approved by general consensus.

**1. APPROVED for \$500 per the committee guidelines to approve a maximum of \$1,000 per conference or workshop for up to two (2) or more people applying for the same event. Susan Mattson motioned to approve Items #1 and #2; Doris Bolds 2<sup>nd</sup> the motion. Approved by general consensus.**

**Name: David Rubio, Faculty/Athletics**

Activity: 2013 CCCAA Fall Conference

Sponsor: Calif. Community College Athletic Association

Location: Sacramento, CA

Dates: Oct. 30-Nov. 1, 2013

Purpose: Attend conferences, clinics and vote on state legislation

**Costs: Reg: \$0 Trans: \$199.30 Other: \$40.00 Hotel: \$272.74 Meals: \$100.00 Total: \$612.04**

**2. APPROVED for \$500 per the committee guidelines to approve a maximum of \$1,000 per conference or workshop for up to two (2) or more people applying for the same event. Susan Mattson motioned to approve Items #1 and #2; Doris Bolds 2<sup>nd</sup> the motion. Approved by general consensus.**

**Name: Brian Sylva, Classified/Athletics**

Sponsor: Calif. Community College Athletic Association

Location: Sacramento, CA

Dates: Oct. 29-Nov. 1, 2013

Purpose: Networking with others, improving ways to better serve the campus and community. Learning new strategies to disseminate clear and accurate information about division activities.

**Costs: Reg: \$0 Trans: \$247.30 Other: \$00 Hotel: \$409.11 Meals: \$93.59 Total: \$750.00**

**3. APPROVED for \$720.00 per the committee guidelines to approve funding for conferences and seminars up to \$750 per year per full-time employee for professional development for the 2013-2014 academic year.**

**Name: Nori Sogomonian, Faculty/Humanities**

Activity: The Avatar Wizard course

Sponsor: Star's Edge International

Location: Daytona, FL

Dates: Feb. 10-13, 2014

Purpose: (1) Engage in creative study for the purpose of improving student learning outcomes. Obtain an increased ability to think, perceive and problem solve to address diverse population. Participate in self-reflective exercises to improve morale and contribute positively to work environment. Networking with Spanish speakers/other languages and cultures from around the globe.

**Costs: Reg: \$520.00 Trans: 0 Other: \$0 Hotel: \$0 Meals: \$200.00 Total: \$720.00**

#### **Additional Information**

#### **Review and Approve Minutes:**

- October 7, 2013 – the minutes were accepted as written.

#### **Guests:**

- Celia Huston – In-service Day, SLO Workshop – Topic discussion on having Dr. David Marshal(?) from CSUSB as a presenter for the next In-service Day in January 2014.
- Casey Thomas – Classified Staff Appreciation Week – Discussion on planning for this event. Rania Hamdy said she is talking with Crafton Hills on what they are doing for their event, getting ideas for SBVCs event.

#### **Professional Development Budget:**

- Update: Great Teachers' Retreat – Jan/Feb 2014 – Consensus this year is not to have an overnight event; looking at locations such as Riverside Art Museum; better to spend funds on resources rather than hotel fees. James Robinson to help with the planning. There is interest from Crafton and they will be involved in planning also.
- Update: Classified Staff Appreciation Week – 2014 –

#### **Professional Development Activities/Calendar:**

Rania Hamdy is developing a calendar for the spring, and would like ideas from the committee on courses and workshops. She asked committee members to send her ideas via email.

#### **Flex Day, Sept. 25, 2013 – Survey Results:**

Dena Peters to email a copy of the survey results to Celia Huston and to the committee members.

#### **Announcements/Reports:**

Rania said that the committee's meeting date has officially been changed on the calendar to reflect Monday, instead of the scheduled Thursday.

#### **Flex & Flex Reports**

- **Flex Committee:**
  - A-E Vanessa Engstrom
  - F-J Jay Danley/Suzi Mattson
  - K-O David Rosales/James Robinson
  - P-T Michael Durrett/Alicia Tuvida
  - U-Z Laura Gomez

*Committee Charge: The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee prepares and implements the state required three-year Human Resources Development Plan, and reviews it annually to assure that campus goals and objectives are being met. The committee allocates staff development funds based on criteria in the plan. Additionally, the committee is responsible for planning, programming and communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty members also serve as the campus flex committee (1<sup>st</sup> and 3<sup>rd</sup> Monday, 2-3 p.m.).*