

Professional Development Committee

April 21, 2014
MINUTES
LA-202

Committee Members Attended Jay Danley; Laura Gomez;
Susan Mattson; Alicia Tuvida; Dena Murillo-Peters;
James Smith

Agenda

Consent Agenda

Other Business

Susan Mattson motioned to approve all consent items; Alicia Tuvida 2nd the motion. Approved by general consensus.

GUIDELINES for considering and approving conference requests submitted to the Professional Development Committee:

The Professional Development Committee has approved funding for conferences and seminars **up to \$750 per year per full-time employee** for professional development for the 2013-2014 academic year.

A maximum of **\$1,000 will be available per conference or workshop for up to two (2) or more people** applying for the same event. Funding is available on a first-come, first serve basis.

Adjunct employees may be funded for up to \$250 per year for professional development.

Presenters are entitled to additional funding up to \$200.

Any employee who receives funding may be requested to share gained information with the campus community.

1. Name: Mike Sola, Faculty, Athletics/Physical Ed - APPROVED for \$663.29

Activity: 24th Annual Practical Applications in Sports Medicine Conference and Workshop

Sponsor: Sports Clinic/ Riverside

Dates: May 30-June 1, 2014

Location: Rancho Mirage, CA

Purpose: Educational experience to enhance my teaching methods by learning from the top sports medicine and therapy experts in the world; establish contacts with top program directors around the country that would benefit both our student athletes and our institution in helping place and matriculate our students to top notch programs.

Cost: Reg: \$280.00 Trans: \$37.29 Hotel: \$246.00 Meals: \$100 Total: \$663.29

2. Name: Davena Burns-Peters, Faculty, ASL/Modern Languages - APPROVED for \$42.60

Activity: ASLTA-LA Workshops

Sponsor: American Sign Language Teacher Association (Los Angeles Chapter)

Dates: May 10, 2014

Location: Rancho Cucamonga, CA

Purpose: Will gain knowledge regarding current technology available for use in and out of the classroom setting, all of which directly impact the education of students at SBVC.

Cost: Reg.: \$20.0 Trans: \$22.60 Hotel: -0- Meals: -0- Total: \$42.60

3. Name: Davena Burns-Peters, Faculty, ASL/Modern Languages - APPROVED for \$594.39

Activity: RID-Region V 2014 conference

Sponsor: Registry of Interpreters for the Deaf

Dates: June 25-28, 2014

Location: San Diego, CA

Purpose: Will gain knowledge regarding current curriculum, student expectation, current language theory, etc. all of which will directly impact the education of students at SBVC.

Cost: Reg: \$250.00 Trans: \$116.39 Hotel: \$218.00 Other: \$10.00 Total: \$594.39

4. Name: Reginald Metu, Faculty/Computer Information Technology - APPROVED for \$750.00 for FY14-15

Activity: Community College Cyber Summit (3CS)

Sponsor: Moraine Valley Community College (Palos Hills, Illinois)

Dates: July 21-22, 2014

Location: Chicago, IL

Purpose: This summit is offering advanced technical workshops and will host student presentations, highlight innovations to strengthen classrooms and present new research opportunities in cybersecurity education.

Cost: \$89.00 Trans: \$340.00 Hotel: \$322.17 Meals: \$150.00 Total: \$901.17

Receive and Accept Minutes

Professional Development Discussion Items:

- Special Guest- Trelisa Glazatov discussing the online education initiative and turnitin
- Title V update – can you check w/ Lauren on stopping by for our meeting
- April 8 professional development day recap (I can discuss some survey results)

Next committee meeting is May 12 from 2pm-4pm it will be a potluck in our conference room- LA 202

Tre Glazotov attended and shared upcoming initiatives that may impact SBVC. Handouts provided and attached. She also talked about new plagiarism software, Turnitin, <http://turnitin.com/>, to be implemented in August. Discussion on end date for conference requests for FY13-14 is 4/21/14, in coordination with Purchasing deadline date of 5 p.m. Friday, May 2. All PRs have to be processed at that time.

Announcements/Reports

Flex & Flex Reports

Flex Committee:

A-E Vanessa Engstrom

F-J Jay Danley/Suzi Mattson

K-O David Rosales/James Robinson

P-T Michael Durrett/Alicia Tuvida

U-Z Laura Gomez

Committee Charge: The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee prepares and implements the state required three-year Human Resources Development Plan, and reviews it annually to assure that campus goals and objectives are being met. The committee allocates staff development funds based on criteria in the plan. Additionally, the committee is responsible for planning, programming and communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty members also serve as the campus flex committee (1st and 3rd Monday, 2-3 p.m.).

Online Education Initiative: <http://ccconlineed.org/>

Online Education Initiative Launch Team

Members of the Online Education Initiative Launch Team include:

<http://ccconlineed.org/about/launch-team>

- Henry Burnett, Director of Strategic Planning and Operations
- Tim Calhoon, Executive Sponsor
- Sandoval Chagoya, Director of Outreach and Communications
- Anita Crawley, Chief Student Services Officer
- John Ittelson, Associate Executive Director
- Jayme Johnson, Director of Accessibility and Universal Design
- Carol Lashman, Operations Project Liaison
- Ric Matthews, Chief Academic Services Officer
- Joseph Moreau, Executive Sponsor
- Fred Sherman, Chief Technology Officer

OEI Milestones: <http://ccconlineed.org/milestones>

Date	OEI Milestones
Dec-13	Launch team in place
Mar-14	Steering committee in place
	Begin management team hiring process
Apr-14	First steering committee meeting
Jun-14	Environmental scans; Needs analyses
	Establish peer review process for approval of online courses
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Aug-14	Proctoring & Tutoring Roadmap
	Faculty/staff orientation available
	Faculty/staff Professional Development Roadmap
	Certification Roadmap
	Student Services Roadmap
Sep-14	Online Course Roadmap
Oct-14	Basic Skills Roadmap
	Credit for Prior Learning Roadmap

Nov-14	Professional Development for course development/delivery
Dec-14	CCC Consortium Agreement available for signature
	Implement strategic marketing campaign
	Course approval process in place
Jan-15	Streamlined faculty/staff online course delivery certification
Jun-15	Deploy Education Management Platform (EMP) including Common Course Management System (CCMS), Student Services, Teach support

Other stuff:

Eportfolio CA: <http://eportfolio.ca.org/>