

Professional Development Committee

December 1, 2014
MINUTES
LA-202

Committee Members Present Ana Bojorquez; Jay Danley; Vanessa Engstrom; Alicia Tuvida; Dena Murillo-Peters; James Smith; Rania Hamdy

Agenda

Consent Agenda 0

Other Business 4

Consent Agenda:

Additional Information

Review and Approve Minutes:

- November 17, 2014 – Discussion ensued on SBVC administrators requesting conference funding from professional development. The committee agreed to add language to the website to clarify this issue. Vanessa Engstrom motioned to approve the minutes; James Smith 2nd the motion. Minutes approved as written by general consensus.

Professional & Organizational Development:

- Lynda.com access and Flipped Workshops- Spring 2015 – Access to Lynda.com is now available to all employees in the district. Rania is talking with DCS to provide flipped workshops using Lynda.com training videos beginning in Spring 2015. Training topics are software and soft skills.
- Upcoming Events –
 - **Adjunct Orientation- Wednesday, Jan. 7, 2015:** Professional Development to assist in planning for adjunct orientation as was done in the past several years back. Rania circulated a handout of proposed schedule and breakout sessions to the committee for review and feedback. The goal is to move away from orientation going for a long-period, sometimes till 10 p.m. or longer. Faculty committee members suggested doing a survey of adjunct faculty on the breakout session topics they would like for the next orientation sessions.
 - **Flex Days – January 7 & 8, 2015:** Rania explained the schedule is the same from last semester. There will be open tech labs with expert trainers, a workshop on Robert's Rules, and opportunity to do Strengths-based training for faculty.
 - **Great Teachers' Seminar – Tentative-March 6, 2015:** Tentative plan is for a one-day, all-day event. More info to follow.
 - **Classified Staff Appreciation Week – March 17-20, 2015:** Rania to meet with Casey Thomas, Classified Senate President, to start planning for this event.
 - **Flex Day- April 1, 2015 accreditation results in/ new SLO system:** There will be open sessions on accreditation results and what they mean to the campus, a new SLO system moving away from the paper system, and also a townhall-type meeting to include community partners, e.g., K-12, other colleges, to discuss strategic initiatives.

Flex & Flex Reports:

For review and update*:

- **Flex Committee:**

A-C Vanessa Engstrom
D-G Suzi Mattson
H-K Quincy Brewer
L-N James Robinson
O-S Alicia Tuvida
T-V Jay Danley
W-Z Laura Gomez

*Committee updated 10/6/14.

Announcements/Reports:

- Vanessa Engstrom asked if there was any new info update on the change from 18- to 16-week semester.
- Next meeting: No meeting on 12/15/14; the next meeting will be in February 2015, the 1st Monday of the month.

Committee Charge: The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee prepares and implements the state required three-year Human Resources Development Plan, and reviews it annually to assure that campus goals and objectives are being met. The committee allocates staff development funds based on criteria in the plan. Additionally, the committee is responsible for planning, programming and communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty members also serve as the campus flex committee (1st and 3^d Mondays, 2:00-3:00 p.m.).