

# Professional Development Committee

February 2, 2015  
MINUTES  
LA-202

Committee Members Attended: Ana Bojorquez; Quincy Brewer; Jay Danley; Vanessa Engstrom; Laura Gomez; Susan Mattson; James Robinson; Alicia Tuvida; James Smith; Rania Hamdy

## Agenda

Consent Agenda 7

Other Business 4

### Consent Agenda:

GUIDELINES for considering and approving conference requests submitted to the Professional Development Committee:

The Professional Development Committee has approved funding for conferences and seminars **up to \$750 per year per full-time employee** for professional development for the 2014-2015 academic year.

A maximum of **\$1,000 will be available per conference or workshop for up to two (2) or more people** applying for the same event. Funding is available on a first-come, first serve basis.

**Adjunct employees may be funded for up to \$250 per year** for professional development.

Presenters are entitled to additional funding up to \$200.

Any employee who receives funding may be requested to share gained information with the campus community.

**1. Name: James E. Smith, Dean, Institutional Effectiveness – APPROVED for \$750 per the guidelines outlined above.**

Activity: 2015 Accreditation Institute

Sponsor: Academic Senate for Calif. Community Colleges

Location: San Mateo, CA

Dates: Feb. 20-21, 2015

Purpose: This event will provide opportunity for networking with other colleges to learn more about processes and expectations, including information and new standards, as well as guidance and support in every cycle of the accreditation process.

Costs: Reg: \$395.00 Trans: \$200.00 Hotel: \$278.00 Meals: \$100.00 Total: \$973.00

Department will fund any remaining amount not funded based on the guidelines.

**2. Name: Mark Williams, Faculty/FT, Applied Technology – APPROVED for \$750 per the guidelines outlined above.**

Activity: Trade Show & Training Event for Collision Repair Industry

Sponsor: Automechanika Motor Age & Auto Body Repair Network (ABRN)

Location: Chicago, IL

Dates: Apr. 24-26, 2015

Purpose: 1) The trade show will provide new product information and testing solidify strategic partnerships and network industry peers. 2) the training is the latest innovations and solutions to advance our programs and will help us to stay up to date with the latest technologies.

Costs: Reg: \$100.00 Trans: \$610.00 Hotel: \$450.00 Meals: \$200.00 Total: \$1,360.00

Any remaining amount not funded based on the guidelines to be funded to Perkins.

**3. Name: Henry Hua, Dean, Math/Bus/CIT – APPROVED for \$750 per the guidelines outlined for professional development funding.**

Activity: ACCCA Conference 2015

Sponsor: Association of Calif. Comm. College Administrators (ACCCA)

Location: Burlingame, CA

Dates: Feb. 25-27, 2015

Purpose: Attending this conference will allow for attainment of regional best practices of pathways for student success, development of SLOs and building campus community through instruction. The conference will also go over leadership growth through experience, instructional effectiveness through institutional culture shift and empowerment of faculty through resource attainment. All topics are vital to SBVCs success, both in present and future planning practices.

Costs: Reg. \$445.00 Trans: \$265.45 Hotel: \$403.46 Meals: \$213.00 Total: \$1,326.91

**4. Name; Caleab Losee, Classified/FT, Readings – APPROVED FOR \$739 per the guidelines outlined for professional development funding.**

Activity: CSEAs 18<sup>th</sup> Annual Paraeducator's Conference

Sponsor: Classified School Employees Association

Location: San Jose, CA

Dates: Apr. 14-16, 2015

Purpose: This conference will benefit the district by providing me with techniques to better serve our students, exploring tools, technology and tips to increase student focus. The anticipated value is that I will bring this knowledge back to our campus to share with faculty, administrators, and staff to improve student success rates

Costs: Reg: \$99.00 Trans: \$240.00 Hotel; \$320.00 Meals: \$80.00 Total: \$739.00

**5. Name: Gail Mack, Faculty/FT, Science – APPROVED for \$583.49 per the guidelines outlined for professional development funding.**

Activity: Cultural Competency – Using Diversity to Improve Healthcare Conference

Sponsor: PESI Healthcare

Location: Carlsbad, CA

Date: Feb. 12, 2015

Purpose: Cultural competency is part of the required curriculum for the nursing program. This conference will give me additional knowledge to update my class material and share with others in nursing so that we will all be better prepared to help students care for patients from many cultures in the hospital setting. The information presented will also benefit in dealing with SBVCs diverse students.

Costs: Reg: \$199.00 Trans: \$95.49 Hotel: \$189.00 Meals: \$100.00 Total: \$583.49

**6. Name: Jeremiah Gilbert, Faculty/FT, Math – APPROVED for \$458.11 per the guidelines outlined for professional development funding.**

Activity: CMS3-South Spring "Super tt" Conference

Sponsor: Calif. Mathematics Council Community Colleges South

Location: Anaheim, CA

Dates; Mar. 13-14, 2015

Purpose: 1) SBVC will be represented at CMC3-South for only the third time in CMC3-South's 30-year history. This is a great recognition for the college and the district. 2) These conferences allow for an interchange of idea among not only faculty from various regional community colleges, but many publishers are also on hand to reveal new and emerging technologies.

Costs: Reg; \$115.00 Trans: \$68.11 Hotel: \$175.00 Meals: \$100.00 Total: \$458.11

7. Name. Dr. Wallace Johnson, Dean, Social Science/Human Development/PE – **APPROVED for \$950 (\$750 for conference, plus \$200 for being a presenter), per the guidelines outlined for professional development funding.**

Activity: Innovations

Sponsor: League for Innovation in the Community College

Location: Boston, MA

Dates: Mar. 8-11, 2015

Purpose: Attending this event will benefit SBVC by allowing me to share data on basic skill student matriculation and solicit input from colleagues throughout the U.S. Upon my return to campus, I will share feedback and knowledge gained on teaching, learning and improving student success with the wider SBVC community.

Costs: Reg: \$650.00 Trans: -0- Hotel: \$683.28 Meals: \$200.00 Total: \$1,533.28

Any remaining amount not funded based on the guidelines will be self-funded.

### Additional Information

Review and Approve Minutes

- December 1, 2014

Professional & Organizational Development

Flex & Flex Reports

For review and update\*:

- **Flex Committee:**
  - A-C Vanessa Engstrom
  - D-G Suzi Mattson
  - H-K Quincy Brewer
  - L-N James Robinson
  - O-S Alicia Tuvida
  - T-V Jay Danley
  - W-Z Laura Gomez

\*Committee updated 10/6/14.

Announcements/Reports

*Committee Charge: The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee prepares and implements the state required three-year Human Resources Development Plan, and reviews it annually to assure that campus goals and objectives are being met. The committee allocates staff development funds based on criteria in the plan. Additionally, the committee is responsible for planning, programming and communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty members also serve as the campus flex committee (1<sup>st</sup> and 3<sup>d</sup> Mondays, 2:00-3:00 p.m.).*