

Professional Development Committee

March 2, 2015
Agenda
LA-202

Committee Members Ana Bojorquez; Quincy Brewer; Jay Danley; Vanessa Engstrom; Laura Gomez; Susan Mattson; James Robinson; Alicia Tuvida; Dena Murillo-Peters; James Smith; Rania Hamdy

Agenda

Consent Agenda 3

Other Business 4

Consent Agenda:

GUIDELINES for considering and approving conference requests submitted to the Professional Development Committee:

The Professional Development Committee has approved funding for conferences and seminars **up to \$750 per year per full-time employee** for professional development for the 2014-2015 academic year.

A maximum of **\$1,000 will be available per conference or workshop for up to two (2) or more people** applying for the same event. Funding is available on a first-come, first serve basis.

Adjunct employees may be funded for up to \$250 per year for professional development.

Presenters are entitled to additional funding up to \$200.

Any employee who receives funding may be requested to share gained information with the campus community.

Item #3 was pulled for discussion. Laura Gomez motioned to approve the remaining items #1, #2 and addendum; Vanessa Engstrom 2nd the motion. Items approved by general consensus.

1. Name: Maha Al-Husseini, FT Faculty – **APPROVED for \$720.00 per the guidelines outlined above for Professional Development funding.**

Activity: 20th Annual Cengage Learning Computing Conference

Sponsor: Cengage Learning

Date(s): March 18-20, 2015

Location: Phoenix, AZ

Purpose: The conference consists of many computer and teaching strategies workshops, such as 1. Development of innovations in instructional techniques and program effectiveness; 2. Computer and technological proficiency; 3. Improvement of teaching using technology. Since I teach computer courses, this conference will allow me to learn new technology and computer software and learn how to integrate new technology in teaching computer courses. This will benefit my students when I am up-to-date with the technology and will allow me in the future to update our computer department computer classes to be current with the industry.

Cost: Reg: -0- Trans: \$420.00 Hotel: \$150.00 Meals: \$150.00 Total: \$720.00

2. Name: Cassandra Thomas, FT Classified -- **APPROVED for \$244.80 per the guidelines outlined above for Professional Development funding.**

Activity: 4C/SD Conference – Reboot 2015: Professional Development in an AB2558 World

Sponsor: CCCC for Staff and Organizational Development

Date(s): April 17, 2015

Location: Ontario, CA

Purpose: This conference will provide an update on AB2558 as well as describe its impact on professional development programs. With this information, through the classified senate, I will be able to ensure our continued eligibility to receive professional development funds from the state. I will also be able to share this information with 4CS as the Southeast 3 representative helping to ensure classified participation in professional development statewide.

Cost: Reg: \$225.00 Trans: \$19.80 Hotel: -0- Meals: -0- Total: \$244.80

3. Name: David Rubio, FT Faculty (Discuss and share memo received on this request) – **PULLED for discussion.**
Laura Gomez motioned to approve this item per the circumstances outlined; Vanessa Engstrom 2nd the motion. All in favor: 7; No: 0; Abstained: 2.

APPROVED FOR \$687.50 per the guidelines outlined for Professional Development funding.

Activity: California Community College Athletic Association Fall Conference

Sponsor: CCCAA

Date(s): Nov. 5-7, 2014

Location: Sacramento, CA

Purpose: Discuss and propose future state legislation. Attend seminars and workshops. We will be informed and updated on latest trends in community college athletics.

Cost: Reg. -0- Trans: \$264.80 Hotel: \$272.75 Meals: \$150.00 Total: \$687.50

Additional Information

Review and Approve Minutes:

- February 2, 2015 – Ana Bojorquez motioned to approve the minutes; Susan Mattson 2nd the motion. Minutes approved as written,

Professional & Organizational Development:

- Compressed Calendar discussion – Rania will be attending CHC academic senate to see how they feel about the calendar change. This won't happen for a few years as the calendars are already set. There are many ways to implement a compressed calendar.
- Great Teachers' Seminar–March 6 – Thirty-five people are registered to attend this event. This year's event is for one day only, to cut costs.
- Classified Connection Week-March 17-20 – A schedule of the week's activities was distributed to the committee members. Emails have gone out to the campus and flyers were sent out via interoffice mail. Rania reviewed the list of activities for the week.
- Flex Day- April 1 – Rania still working on activities for this day, e.g., sabbatical presentation, academic senate. James discussed the educational summit, which is part of the activities for flex day, and will address and review the mission and vision statements on how we want serve employers and the community (CTE). Invites will go out to the campus as well as the business community, K-12 and four-year organizations.
- SLO Cloud Training- April/ May – The district is looking to eliminate paper forms, and have electronic/digital submissions.

Flex & Flex Reports

For review and update*:

- **Flex Committee:**
 - A-C Vanessa Engstrom
 - D-G Suzi Mattson
 - H-K Quincy Brewer
 - L-N James Robinson
 - O-S Alicia Tuvida
 - T-V Jay Danley
 - W-Z Laura Gomez

*Committee updated 10/6/14.

Announcements/Reports

Committee Charge: The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee prepares and implements the state required three-year Human Resources Development Plan, and reviews it annually to assure that campus goals and objectives are being met. The committee allocates staff development funds based on criteria in the plan. Additionally, the committee is responsible for planning, programming and communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty members also serve as the campus flex committee (1st and 3rd Mondays, 2:00-3:00 p.m.).

ADDENDUM

Professional Development Committee
Monday, March 3, 2015
2:00-3:00 p.m.
LA-202

These requests were received after the agenda was prepared; therefore, they are being put in as an addendum.

Name: Diane Dusick, FT Faculty -- **APPROVED for \$750 per the guidelines outlined for Professional Development funding.**

Activity: Avid Connect 2015

Sponsor: Avid (video software company)

Date(s): April 10-12, 2015

Location: Las Vegas, NV

Purpose: Avid Connect is a conference with training on the video editing software used in the industry and taught in the RTVF editing classes.

Cost: Reg: \$595 Trans: \$50 Hotel: \$300 Meals: \$150 Total: \$1,095

Name: Melissa King, FT Faculty – **APPROVED FOR \$457.60 per the guidelines outlined for Professional Development funding.**

Activity: American Ethnological Society Meeting

Sponsor: American Ethnological Society

Date(s): 3/12-13/2015

Location: San Diego, CA

Purpose: Faculty will maintain currency in the discipline and network with peers in the discipline. Faculty will strengthen content expertise.

Cost: Reg: \$165.00 Trans: 60.46 Hotel: \$182.14 Meals: \$50 Total: \$457.60