

Professional Development Committee

August 24, 2015
MINUTES
LA-202

Committee Members Attended: Ana Bojorquez; Quincy Brewer; Jay Danley; Laura Gomez; Susan Mattson; Dena Murillo-Peters; Rania Hamdy

Agenda

Consent Agenda 3

Other Business 7

Consent Agenda:

Additional Information

GUIDELINES for considering and approving conference requests submitted to the Professional Development Committee:

The Professional Development Committee has approved funding for conferences and seminars **up to \$750 per year per full-time employee** for professional development for the 2014-2015 academic year.

A maximum of **\$1,000 will be available per conference or workshop for up to two (2) or more people** applying for the same event. Funding is available on a first-come, first serve basis.

Adjunct employees may be funded for up to \$250 per year for professional development.

Presenters are entitled to additional funding up to \$200.

Any employee who receives funding may be requested to share gained information with the campus community.

Dena Peters motioned to approve the consent agenda items after committee review; James Smith 2nd the motion.

APPROVED for \$750 per the guidelines to fund conferences and seminars up to \$750 per year per full-time employee for professional development for the 2015-2016 academic year.

Name: Jeffrey Demsky, FT Faculty/ Social Science

Activity: Jewish American Holocaust Literature Conference

Sponsor: Jewish American Holocaust Literature Association

Dates: November 15-17, 2015

Location: Miami, FL

Purpose: This conference theme and theme of my paper is "teaching the discipline." In 2015, the SBVC curriculum committee approved the new course offering "comparative Genocide and War Crimes." Pending state-level approval, it will come on board in 2016. Enabling me to join this conference will benefit the district as it will help me learn best practices as I prepare to teach this literature to our diverse community of learners.

Costs: Reg: \$150 Trans: \$450 Hotel: -0- Meals: \$150 TOTAL: \$750

APPROVED for \$750 per the guidelines to fund conferences and seminars up to \$750 per year per full-time employee for professional development for the 2015-2016 academic year.

Name: Carol Wells, FT Faculty, Science/Health

Activity: Joint CA Organization of Associate Degree Nursing (COADN) and CA Association of Colleges of Nursing (CACN) Conference

Sponsor: CACN

Dates: November 2-4, 2015

Location: Monterey, CA

Purpose: Monitoring/disseminating info regarding legislation and appointments to boards, task forces, and similar entities that influence nursing; enhancing communication and networking between various nursing programs at all levels by providing a forum for discussion and sharing of successes, problems, and concerns:

Cost: Reg: \$250 Trans: \$251.11 Hotel: \$627 Meals: \$150 TOTAL: \$1,287.31

REQ \$750; OTHER FUNDS: Enrollment Growth Grant \$528.31

APPROVED for \$400 per the guidelines to fund conferences and seminars up to \$750 per year per full-time employee for professional development for the 2015-2016 academic year.

Name: Tamara Maurizi, FG Faculty/ Science/Health

Activity: SAME AS Carol Wells

Sponsor: CACN

Dates: November 2-4, 2015

Location: Monterey, CA

Purpose: Same as for Carol Wells

Cost: Reg: \$250 Trans: -0- Hotel: -0- Meals: \$150 TOTAL \$400

Review and Approve Minutes:

- May 4, 2015: Susan Mattson motioned to approve the minutes; Dena Peters 2nd the motion. Minutes approved by general consensus.

Guest Speaker Feedback/Schedule: Rania sent out a survey after the guest speaker event, and received good feedback, with lots of responses. She will work with new Director of Marketing & Public Relations, Paul Bratulin, to market the next Opening Day event.

Dance Classes: A good turnout on the first day of dance for fall semester. Marketing event as staff growth, and now on your own time, but professional development.

Distance Education – LMS: Learning Management System (LMS), Blackboard, state now using Canvas, it is available free; don't have to switch. Webcast 8/27/15. Discussion on transition, learning curve. Webcast to be archived for future reference.

Additional Comments: New faculty members to add to the committee. Jeremiah Gilbert working on new members.

Next Meeting: September 21:

Flex & Flex Reports:

For review and update*:

- **Flex Committee:**
 - A-C Vanessa Engstrom
 - D-G Suzi Mattson
 - H-K Quincy Brewer
 - L-N James Robinson
 - O-S Alicia Tuvida
 - T-V Jay Danley
 - W-Z Laura Gomez

*Committee updated 10/6/14.

Committee Charge: The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee prepares and implements the state required three-year Human Resources Development Plan, and reviews it annually to assure that campus goals and objectives are being met. The committee allocates staff development funds based on criteria in the plan. Additionally, the committee is responsible for planning, programming and communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make

recommendations to the college president for proposed leave recipients. The faculty members also serve as the campus flex committee (1st and 3rd Mondays, 2:00-3:00 p.m.).