

# Professional Development Committee

November 2, 2015  
Agenda  
LA-202

Committee Members Ana Bojorquez; Quincy Brewer; Jay Danley; Laura Gomez; Kathy Kafela; Susan Mattson; Dena Murillo-Peters; James Smith; Rania Hamdy

## Agenda

Consent Agenda 4

Other Business 6

### Consent Agenda:

Name: Nicole Williams, FT Classified, Science

Activity: How to Communicate with Tact and Professionalism

Sponsor: Career Track

Location (City/State): Palm Springs, CA

Date(s): March 3-4, 2016

Purpose: 1) This workshop provides an impressive array of powerful communications skills, techniques and strategies one can call upon to help in any situation; 2) To learn advanced strategies to help enlist the support needed, deal with overly aggressive people, and respond to any situation with diplomacy and tact.

Costs: Reg: \$299 Trans: \$66.08 Hotel: \$350 Meals: \$100 TOTAL: \$815

Additional funding sources available.

Name: James Dulgeroff, FT Faculty, Economics

Activity: National Technology and Social Science Conference

Sponsor: National Social Science Association

Location (City/State): Las Vegas, NV

Date(s): March 20-22, 2016

Purpose: 1) Paper and presentation is follow-up as invited keynote speaker in China Low-carbon urbanization conference (Sept. 20-21) with possible student and scholar exchange with district; 2) funded by Chinese government, these activities also involve using Gmail survey forms comparing students in China and California. I would like to present to faculty for professional development training how to use Google forms for survey and Google chart analysis.

Costs: Reg. \$295 Trans: \$285 Hotel: \$170 Meals: \$-0- TOTAL: \$750

Name: Marie Mestas, FT Faculty, Library

Activity: California Academic & Research Libraries (CARL) Conference 2016

Sponsor: CARL

Location (City/State): Costa Mesa, CA

Date(s): March 31-April 2, 2016

Purpose: This annual conference allows for networking and exploration of topics of concern to instructional librarians. It is a valuable opportunity for professional development.

Costs: Reg: \$325 Trans: \$126.10 Hotel: \$318 Meals: \$112 TOTAL: \$881

Name: Tod Heibel, FT Faculty, Science

Activity: All Points of the Compass Annual Meeting

Sponsor: CSU, Fullerton, Geography Club/Dept. of Geography

Location: Fullerton, CA

Date: Nov. 6, 2015

Purpose: This conference will allow additional connections among regional community colleges and universities to be made. This will benefit not only geography faculty and departments throughout So Cal. Exposure to innovative

teaching methodologies, resources, and professional development opportunities for both faculty and students are anticipated within this conference. One potential outcome is that SBVC Geography and GIS students will have the opportunity to make professional presentations (speaking and poster sessions) at future All Points of the Compass. Cost: Reg: -0- Trans: \$23.50 Hotel: -0- Meals: -0- TOTAL: \$23.50

**Additional Information**

Review and Approve Minutes

- October 19, 2015
- October 5, 2015

Update Committee Charge

Career Pathways Workshop

District EMP and FMP—James Smith

Next Meeting: November 16, 2015

Flex & Flex Reports

For review and update\*:

- **Flex Committee:**
  - A-C
  - D-G Suzi Mattson
  - H-K Quincy Brewer
  - L-N
  - O-S
  - T-V Jay Danley
  - W-Z Laura Gomez

\*Committee updated 10/6/14.

*Committee Charge: The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee prepares and implements the state required three-year Human Resources Development Plan, and reviews it annually to assure that campus goals and objectives are being met. The committee allocates staff development funds based on criteria in the plan. Additionally, the committee is responsible for planning, programming and communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty members also serve as the campus flex committee (1<sup>st</sup> and 3<sup>rd</sup> Mondays, 2:00-3:00 p.m.).*