

# Professional Development Committee

December 7, 2015  
Agenda  
LA-202

Committee Members Ana Bojorquez; Quincy Brewer; Jay Danley; Laura Gomez; Kathy Kafela; Susan Mattson; Dena Murillo-Peters; James Smith; Rania Hamdy

## Agenda

Consent Agenda 7

Other Business 4

### Consent Agenda:

Name: Ron Hastings, Director, Library & Learning Support Services

Activity: 2016 ACCCA Conference

Sponsor: Association of Calif. Community College Administrators (ACCCA)

Location (City/State): Riverside, CA

Date(s): February 17-19, 2016

Purpose: This annual conference will offer several workshops and presentations aimed at CC administrators. As an opportunity to meet and share ideas with counterparts at other community colleges, it is a valuable professional development opportunity.

Costs: Reg: \$445 Trans: -0- Hotel: -0- Meals: \$ TOTAL: \$

Additional funding sources available.

Name: Rania Hamdy, Coordinator, Professional Development

Activity: 3<sup>rd</sup> Annual SLOs Symposium

Sponsor: Student Learning Outcomes Networking Group

Location (City/State): Orange, CA

Date(s): January 29, 2016

Purpose: SLO-Net is an opportunity to network with SLO Coordinators and other practitioners. Conference will help participants to develop appropriate strategies to address ACCJC SLO standards and design professional development activities to implement these strategies.

Costs: Reg. -0- Trans: -0- Hotel: -0- Meals: \$25.00 TOTAL: \$25.00

Name: Kay Weiss, Dean, Arts & Humanities

Activity: 2016 Instructional Design and Innovation

Sponsor: Academic Senate for Calif. Community Colleges

Location (City/State): Riverside, CA

Date(s): January 21-23, 2016

Purpose: This institute provides opportunity to learn strategies to improve student success in traditional and online formats. Networking with others in the state to learn about best practices is extremely valuable. As a presenter regarding institutionalized new faculty development programs as an opportunity to grow campus leaders, our own best practices will be shared with other colleges in the state.

Costs: Reg: \$300 Trans: -0- Hotel: -0- Meals: -0- TOTAL: \$300

Name: Celia Huston, Faculty, Library

Activity: 3<sup>rd</sup> Annual SLOs Symposium

Location: Orange, CA

Dates: January 29, 2016

Purpose: SLO-Net is an opportunity to network with SLO Coordinators and other practitioners. Conference will help participants to develop appropriate strategies to address ACCJC SLO standards and design professional development activities to implement these strategies.

Costs: Reg: -0- Trans: \$55.20 Hotel: -0- Meals: \$25 TOTAL: \$80.20
Name: Justine Plemons, FT Classified; Student Life Activity: ASCA 2016 Annual Conference Sponsor: Association of Student Conduct Administration (ASCA) Location: St. Pete Beach, FL Dates: February 3-6, 2016 Purpose: New staff in the office need training on current approaches to student discipline to ensure compliance with Title V and Educational Code. Topics covered include underpinning legal concepts of student conduct, current student conduct, culture and “nuts and bolts” of meeting with students to facilitate a conduct process. This conference also aligns with strategic planning goal #2.9.3. Costs: Reg: \$605 Trans: \$812.50 Hotel: \$487.50 Meals: \$279 TOTAL: \$2,071.50
Name: Raymond Carlos, Director, Student Life Activity: SAME AS ABOVE, see details  Costs: Reg: \$605 Trans: \$812.50 Hotel: \$975 Meals: \$279 TOTAL: \$2,559
Name: Amanda Moody, FT, Classified, Student Life Activity: SAME AS ABOVE (Justine Plemons & Raymond Carlos)  Costs: Reg: \$605 Trans: \$812.50 Hotel: \$487.50 Meals: \$279 TOTAL: \$2,071.50
<b>Additional Information</b>
Review and Approve Minutes <ul style="list-style-type: none"> <li>November 2, 2015</li> </ul>
Flex Days, January 13-14, 2016
Opening Day, January 15, 2016
Next Meeting: February 1, 2016 (No meetings in January, Winter break)
Flex & Flex Reports  For review and update*: <ul style="list-style-type: none"> <li><b>Flex Committee:</b> <ul style="list-style-type: none"> <li>A-C</li> <li>D-G Suzi Mattson</li> <li>H-K Quincy Brewer</li> <li>L-N</li> <li>O-S</li> <li>T-V Jay Danley</li> <li>W-Z Laura Gomez</li> </ul> </li> </ul>
*Committee updated 10/6/14.
<i>Committee Charge: The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee prepares and implements the state required three-year Human Resources Development Plan, and reviews it annually to assure that campus goals and objectives are being met. The committee allocates staff development funds based on criteria in the plan. Additionally, the committee is responsible for planning, programming and communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty members also serve as the campus flex committee (1<sup>st</sup> and 3<sup>rd</sup> Mondays, 2:00-3:00 p.m.).</i>