

Professional Development Committee

MARCH 21, 2016
MINUTES
LA-202

Committee Members: Ana Bojorquez; Jay Danley; Susan Mattson; Dena Murillo-Peters; Rania Hamdy
Attended: Guests: Rhianna Lares

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Consent Agenda:

GUIDELINES for considering and approving conference requests submitted to the Professional Development Committee:

The Professional Development Committee has approved funding for conferences and seminars **up to \$750 per year per full-time employee** for professional development for the 2015-2016 academic year.

A maximum of **\$1,000 will be available per conference or workshop for up to two (2) or more people** applying for the same event. Funding is available on a first-come, first serve basis.

Adjunct employees may be funded for up to \$250 per year for professional development.

Presenters are entitled to additional funding up to \$200.

Any employee who receives funding may be requested to share gained information with the campus community.

Susan Mattson motioned to approve the consent agenda items; Ana Bojorquez 2nd the motion; all in favor, approved by general consensus.

APPROVED for \$280.25 per the guidelines outlined above for professional development funding.

Name: Nita Leighton, PT Faculty, Applied Tech

Activity: Update CAL OSHA Outreach Teacher Authorization

Sponsor: UC San Diego Extension, OSHA Training Institute Education Center

Location (City/State): Claremont, CA

Date(s): April 28, 2016

Purpose: Deputy Sector Navigator Ken Eaves requested I get my CAL OSHA Outreach Trainer for teaching NCCER at SBVC. Would allow NCCER courses to be taught for the benefit of the district and the students.

Costs: Reg: \$250 Trans: \$30.25 Hotel: -0- Meals: -0- TOTAL: \$280.25

Additional Information

Review and Approve Minutes:

- March 7, 2016

Fiscal Services Cutoff Date for PRs, FY 2015-16, April 29, 2016:

- Inter-department cutoff date close of business, April 22, 2016

Upcoming Training:

- OU Campus Training (April 1)
- Flex Day (April 12)
- Great Teachers (April 15)

Next Meeting: April 4, 2016

Additional Comments:

Flex & Flex Reports

For review and update*:

- A-C Suzi Mattson
- D-G Suzi Mattson
- H-K Quincy Brewer
- L-N Kathy Kafela
- O-S Jay Danley
- T-V Jay Danley
- W-Z Laura Gomez

*Committee updated Fall 2015

Committee Charge: *The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee is responsible for planning, programming, and the communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty on the committee also serve as advisory to the sabbatical leave committee and the campus flex committee. (1st and 3rd Mondays, 2:00–3:00)*

DRAFT