

Professional Development Committee

September 19, 2016
MINUTES
LA-202

Committee Members Attended: Elaine Akers; Ana Bojorquez; Jay Danley; Jeremiah Gilbert; Laura Gomez; Susan Mattson; Dolores Moreno; Dena Murillo-Peters; Romana Pires; James Smith; Rania Hamdy
Guests:

Agenda

Consent Agenda 10

Other Business 1

Consent Agenda:

GUIDELINES for considering and approving conference requests submitted to the Professional Development Committee:

The Professional Development Committee has approved funding for conferences and seminars **up to \$750 per year per full-time employee** for professional development for the 2015-2016 academic year.

A maximum of **\$1,000 will be available per conference or workshop for up to two (2) or more people** applying for the same event. Funding is available on a first-come, first serve basis.

Adjunct employees may be funded for up to \$250 per year for professional development.

Presenters are entitled to additional funding up to \$200.

Any employee who receives funding may be requested to share gained information with the campus community.

Additional Information:

Two agenda items were pulled for discussion:

Mark Williams: discussion ensued on the request not making it to board for approval in a timely manner, before the conference request takes place. Consensus was to deny this request and any future requests that may not make it to board approval without ratification at the committee level.

Alicia Hallex: item pulled for discussion based on previous discussion on conference attendance requests from Student Services, that the division has funds to fund conference attendance. Rania to talk with James and VP/SS. This request was given provisional approval pending discussion with VP/SS on whether or not this request can be funded by another source.

A motion was made by James Smith; Laura Gomez 2nd the motion. General consent agenda and items pulled approved.

APPROVED for \$750 conference attendance funding per the guidelines outlined above and established by the committee for the 2016-17 academic year.

Name: Dr. Jeffrey Dempsy, Faculty, Social Science

Activity: 22nd Annual Jewish American & Holocaust Literature Symposium

Sponsor: Jewish American & Holocaust Literature Association

Location: Miami, FL

Date(s): November 13-16, 2016

Purpose: (1) Attending this conference will make me a more knowledgeable and effective faculty member when teaching HIST 176 (Comparative Genocide and War Crimes) to SBVC students. (2) The anticipated value of this activity is helping me to better master current best practices that scholars use when sharing this pedagogy with a diverse community of student learners.

Costs: Reg: \$150 Trans: \$571.13 Hotel: \$105.22 Meals: \$123.65 TOTAL: \$950

APPROVED for \$250 each for conference attendance funding per the guidelines outlined above and established by the committee for the 2016-17 academic year. A maximum of \$1,000 is available per conference

or workshop for up to two (2) or more people applying for the same event.

****NOTE: These are five faculty in the same division wanting to attend the same conference.****

Name: Dennis Jackson, Faculty, Science

Activity: CAPTE Conference

Sponsor: California Association of Psych Tech Educators

Location: Porterville, CA

Date(s): October 27-28, 2016

Purpose: This annual event provides the only opportunity for the entire association of Psych-Tech Educators to network and discuss healthcare licensing and BVNPT board regulations and changes in the field as they impact student learning outcomes. Each educator's vote becomes vital as we vote on resolutions and recommendations to improve services to our students.

Costs: Reg: \$125 Trans: \$247.25 Hotel: \$288 Meals: \$60 TOTAL: \$720.25 ****APPROVED for \$250**

Name: Marcia Alfano-Wyatt, Faculty, Science

Activity: CAPTE Conference

Sponsor: California Association of Psych Tech Educators

Location: Porterville, CA

Date(s): October 27-28, 2016

Purpose: This annual event provides the only opportunity for the entire association of Psych-Tech Educators to network and discuss healthcare licensing and BVNPT board regulations and changes in the field as they impact student learning outcomes. Each educator's vote becomes vital as we vote on resolutions and recommendations to improve services to our students.

Costs: Reg: \$125 Trans: \$247.25 Hotel: \$223.68 Meals: \$60 TOTAL: \$655.93 ****APPROVED for \$250**

Name: Maria Valdez, Faculty, Science

Activity: CAPTE Conference

Sponsor: California Association of Psych Tech Educators

Location: Porterville, CA

Date(s): October 27-28, 2016

Purpose: This annual event provides the only opportunity for the entire association of Psych-Tech Educators to network and discuss healthcare licensing and BVNPT board regulations and changes in the field as they impact student learning outcomes. Each educator's vote becomes vital as we vote on resolutions and recommendations to improve services to our students.

Costs: Reg: \$125 Trans: \$247.25 Hotel: \$288 Meals: \$60 TOTAL: \$720.25 ****APPROVED for \$250**

Name: Marianne Klingstrand, Faculty, Science

Activity: CAPTE Conference

Sponsor: California Association of Psych Tech Educators

Location: Porterville, CA

Date(s): October 27-28, 2016

Purpose: This annual event provides the only opportunity for the entire association of Psych-Tech Educators to network and discuss healthcare licensing and BVNPT board regulations and changes in the field as they impact student learning outcomes. Each educator's vote becomes vital as we vote on resolutions and recommendations to improve services to our students.

Costs: Reg: \$125 Trans: \$247.25 Hotel: \$288 Meals: \$60 TOTAL: \$720.25 ****APPROVED for \$250**

APPROVED for \$750 conference attendance funding per the guidelines outlined above and established by the committee for the 2016-17 academic year.

Name: Carol Wells, Associate Dean, Nursing

Activity: Joint CACN & COADN Fall 2016 Conference

Sponsor: CASN & COADN

Location: Burlingame, CA 94010

Date(s): October 19-21, 2016

Purpose: (1) Analyze current workforce trends in nursing education, identify strategies for meeting the educational needs of future nurses and explore steps the nursing educators and leadership can take to foster civility and mentorship in nursing.)2) Enhancing communication and networking between various nursing programs at all levels by providing a forum for discussion and sharing of successes, problems, and concerns.

Costs: Reg: \$250 Trans: \$240 Hotel: \$778.98 Meals: \$192 TOTAL: \$1,460.98

DENIED due to the fact that this conference attendance request will not make it to board for approval in a timely manner due to the conference being held out-of-state

Name: Mark Williams, Department Head, Automotive, Collision & Diesel

Activity: SEMA Trade Show

Sponsor: SEMA (Specialty Equipment Manufacturing Association)

Location: Las Vegas, NV

Date(s): November 1-4, 2016

Purpose: The SEMA conference is the premier automotive and collision specialty products trade show in the world. It draws the collision's brightest minds and newest products to one place. The SEMA show will provide educational seminars, new tooling and product demonstrations, special events and networking opportunities.

Costs: Reg: \$400 Trans: \$403 Hotel: \$800 Meals: \$320 TOTAL: \$1,923

APPROVED for \$250 conference attendance funding per the guidelines outlined above and established by the committee for the 2016-17 academic year.

Name: Elena Kellogg, Faculty, English

Activity: CATESOL Conference 2016

Sponsor: CATESOL

Location: San Diego, CA

Date(s): November 18-20, 2016

Purpose: (1) I will use the training to streamline the process of English instruction with the purpose of increasing student retention rates and successful transfer to mainstream English courses; (2) The value to the students will manifest in improving the quality of ESL instruction, incorporating latest advances in the theory of andragogy and practical applications of technology.

Costs: Reg: \$260 Trans: -0- Hotel: -0- Meals: -0- TOTAL: \$260

APPROVED for \$750 conference attendance funding per the guidelines outlined above and established by the committee for the 2016-17 academic year.

Name: Alicia Hallex, Learning Disabilities Specialist, DSPS

Activity: Conference

Sponsor: CA Association for Post-secondary Education and Disability

Location: Monterey, CA

Date(s): October 9-10, 2016

Purpose: (1) Participant will gain a better understanding of current changes to Title V, which will benefit college and

DSPS; (2) Participant can hold workshops based on information gained for students with learning disabilities transitioning to postsecondary education at SBVC.

Costs: Reg: \$465 Trans: \$402.84 Hotel: \$89.98 Meals: \$4 TOTAL: \$997.82

Additional Information

Review and Approve Minutes

- August 29, 2016: Laura Gomez motioned to approve the minutes; Dolores Moreno 2nd the motion. Minutes were approved as written per general consensus.

Evaluate Professional Development Section in Technology Master Plan: Rania was going to have a copy of the report for the committee to review, but no report is available. This is a loose document, mainly showing how professional development serves technology needs. We need discussions here.

Additional Comments:

Rania reminded the committee of the upcoming Educational and Facilities Master Plan forums taking place this week, and the importance of reviewing the documents and attending the meetings, if possible.

Next Meeting: October 3, 2016

Flex & Flex Reports

For review and update*:

- **Flex Committee:**
 - A-C Suzi Mattson
 - D-G Romana Pires
 - H-K Jeremiah Gilbert
 - L-N Elaine Akers/Judy Jorgensen
 - O-S Dolores Moreno
 - T-V Jay Danley
 - W-Z Laura Gomez

*Committee updated: 9/19/16

Committee Charge: The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee is responsible for planning, programming, and the communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty on the committee also serve as advisory to the sabbatical leave committee and the campus flex committee. (1st and 3rd Mondays, 2:00–3:00)