

Professional Development Committee

OCTOBER 3, 2016
MINUTES
LA-202

Committee Members Attended Elaine Akers; Ana Bojorquez; Jay Danley; Jeremiah Gilbert; Susan Mattson; Dolores Moreno; Dena Murillo-Peters; Romana Pires; James Smith; Rania Hamdy

Guests: Dave Bastedo

Agenda

Consent Agenda 5

Other Business 2

Consent Agenda:

GUIDELINES for considering and approving conference requests submitted to the Professional Development Committee:

The Professional Development Committee has approved funding for conferences and seminars **up to \$750 per year per full-time employee** for professional development for the 2016-2017 academic year.

A maximum of **\$1,000 will be available per conference or workshop for up to two (2) or more people** applying for the same event. Funding is available on a first-come, first serve basis.

Adjunct employees may be funded for up to \$250 per year for professional development.

Presenters are entitled to additional funding up to \$200.

Any employee who receives funding may be requested to share gained information with the campus community.

The conference requests submitted to attend the Community College League of California Annual Convention were pulled for discussion. The remaining consent agenda items were approved per the guidelines. Susan Mattson motioned to approve the general consent items; and the items pulled for discussion, the committee moved to provisionally approve pending additional funding sources, per discussion. James Smith 2nd the motion. In favor: 8; Opposed: 0; Abstained: 2.

APPROVED for \$200 presenter fee per the guidelines noted above, in addition to the \$750 previously approved for conference attendance.

Employee is asking for \$200 presenter fee, as he will be making a presentation at this conference. This was approved for \$750 at last meeting.

Name: Dr. Jeffrey Dempsky, Faculty, Social Science

Activity: 22nd Annual Jewish American & Holocaust Literature Symposium

Sponsor: Jewish American & Holocaust Literature Association

Location: Miami, FL

Date(s): November 13-16, 2016

Purpose: (1) Attending this conference will make me a more knowledgeable and effective faculty member when teaching HIST 176 (Comparative Genocide and War Crimes) to SBVC students. (2) The anticipated value of this activity is helping me to better master current best practices that scholars use when sharing this pedagogy with a diverse community of student learners.

Costs: Reg: \$150 Trans: \$571.13 Hotel: \$105.22 Meals: \$123.65 TOTAL: \$950

APPROVED for \$750 per the guidelines for funding conferences and seminars up to \$750 per year per full-time employee for professional development for the 2016-2017 academic year.

Name: Margaret Worsley, Professor of Music, Humanities

Activity: Music Association of California Community Colleges (MACCC) State Conference

Sponsor: MACCC

Location: San Diego, CA

Date(s): November 17-19, 2016

Purpose: I will be acquiring imperative knowledge in regards to the building of an instrumental music program, which will provide this district with a thriving music program. The value of this conference is extremely high as it is local, and information and connections made will have a profound impact on the way our music program is formed.

Costs: Reg: \$125 Trans: \$117.72 Hotel: \$370 Meals: \$150 TOTAL: \$762.72

PROVISIONAL APPROVAL for \$590 per the guidelines for conferences up to \$750 per year per full-time employee for professional development for the 2016-2017 academic year, pending obtaining additional funding sources to attend this annual event

Name: Kay Weiss, Dean, Arts & Humanities

Activity: CCLC Annual Convention

Sponsor: Community College League of California

Location: Riverside, CA

Date(s): November 17-19, 2016

Purpose: Learn from others about best practices re: student success models, improving equity and access and developing a shred understanding of new legislation and compliance issues. Concurrent sessions focus on leadership development, concurrent/dual enrollment options, equity and diversity. Networking with others improves communication across the system.

Costs: Reg: \$650 Trans: -0- Hotel: -0- Meals: -0- TOTAL: \$650

PROVISIONAL APPROVAL for \$590 per the guidelines for conferences up to \$750 per year per full-time employee for professional development for the 2016-2017 academic year, pending obtaining additional funding sources to attend this annual event

Name: Charles Burton, Research Assistant, Research & Planning

Activity: CCLC Annual Convention

Sponsor: Community College League of California

Location: Riverside, CA

Date(s): November 17-19, 2016

Purpose: Learn from others about best practices re: student success models, improving equity and access and developing a shred understanding of new legislation and compliance issues. Concurrent sessions focus on leadership development, concurrent/dual enrollment options, equity and diversity. Networking with others improves communication across the system.

Costs: Reg: \$590 Trans: -0- Hotel: -0- Meals: -0- TOTAL: \$590

PROVISIONAL APPROVAL for \$590 per the guidelines for conferences up to \$750 per year per full-time employee for professional development for the 2016-2017 academic year, pending obtaining additional funding sources to attend this annual event

Name: Christie Gabriel-Millette, Research Analyst, Research & Planning

Activity: CCLC Annual Convention

Sponsor: Community College League of California

Location: Riverside, CA

Date(s): November 17-19, 2016

Purpose: Learn from others about best practices re: student success models, improving equity and access and developing a shred understanding of new legislation and compliance issues. Concurrent sessions focus on leadership development, concurrent/dual enrollment options, equity and diversity. Networking with others improves communication across the system.

Costs: Reg: \$590 Trans: -0- Hotel: -0- Meals: -0- TOTAL: \$590

Additional Information

Review and Approve Minutes

- September 19, 2016: Romana Pires motioned to approve the minutes of 9/19/16; James Smith 2nd the motion. Minutes approved by general consensus.

Dave Bastedo to attend to discuss a proposal to make funding available for technologies that enhance learning and instructor abilities.

Dave Bastedo shared idea of broadening the concept of professional development and conference attendance via instruction by incorporating other resources to the class that have resources attached, example: Quizlet (website), a resource with a small \$25-50 annual fee. Discussion ensued. Question was asked on why this would be considered professional development? Response was use of technology that enhances instructor. Further discussion ensued--committee member Jay Danley would like more information. The Technology Committee would need to make a decision on software programs. Rania Hamdy motioned to keep Dave Bastedo's proposal on the radar, possibly create a pilot program for the Technology Committee to consider; Jay Danley 2nd the motion.

Next Meeting: October 17, 2016

Flex & Flex Reports

- Flex Committee*:**
 - A-C Suzi Mattson
 - D-G Romana Pires
 - H-K Jeremiah Gilbert
 - L-N Elaine Akers/Judy Jorgensen
 - O-S Dolores Moreno
 - T-V Jay Danley
 - W-Z Laura Gomez

*Committee updated Fall 2016

Committee Charge: The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee is responsible for planning, programming, and the communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty on the committee also serve as advisory to the sabbatical leave committee and the campus flex committee. (1st and 3rd Mondays, 2:00–3:00)