

# Professional Development Committee

DECEMBER 5, 2016  
MINUTES  
LA-202

Committee Members Attended Elaine Akers; Ana Bojorquez; Jay Danley; Jeremiah Gilbert; Laura Gomez; Susan Mattson; Dolores Moreno; Dena Murillo-Peters; Romana Pires; James Smith; Rania Hamdy  
Guests:

## Agenda

Consent Agenda 1

Other Business 4

### Consent Agenda:

GUIDELINES for considering and approving conference requests submitted to the Professional Development Committee:

The Professional Development Committee has approved funding for conferences and seminars **up to \$750 per year per full-time employee** for professional development for the 2015-2016 academic year.

A maximum of **\$1,000 will be available per conference or workshop for up to two (2) or more people** applying for the same event. Funding is available on a first-come, first serve basis.

**Adjunct employees may be funded for up to \$250 per year** for professional development.

Presenters are entitled to additional funding up to \$200.

Any employee who receives funding may be requested to share gained information with the campus community.

**APPROVED for \$750 per the guidelines outlined above for Professional Development funding. Elaine Akers motioned to approve the consent agenda; Susan Mattson 2<sup>nd</sup> the motion. Request approved by general consensus.**

Name: James Dulgeroff, FT Faculty

Activity: National Technology and Social Science Conference

Sponsor: National Social Science Association

Location: Las Vegas, NV

Dates: April 9-11, 2017

Purpose: Benefit to the district serving on newly formed Sustainability Committee; Technology sessions at the conference target new technology uses for online teaching and in the classroom. Willing to share knowledge gained from this conference by offering professional development workshops at SBVC.

Costs: Reg: \$255 Travel: \$215 Hotel: \$200 Meals: \$80 TOTAL: \$750

## Additional Information

### Review and Approve Minutes

- November 7, 2016: Susan Mattson motioned to approve the minutes as written; Jeremiah Gilbert 2<sup>nd</sup> the motions. Minutes approved as written; all in favor to approve the minutes.

### Adjunct Orientation

**Flex Days:** Rania Hamdy highlighted the activities taking place on the next flex days on January 11 and 12, 2017. There is also a second flex day on April 11, 2017. One of the events taking place on Jan. 11 is the Campus and Community Meeting.

**Opening Day:** Guest speaker is Rondine Macadeag of ElevateTomorrow. She is the facilitator for the Strategic Planning through a Cultural Competence Lens workshops taking place last fall and this spring semesters.

**Next Meeting: February 6, 2017:** No meetings in January, depending on conference requests submitted, we may need to schedule a meeting.

**Additional Comments**

- One Book, One College Program
- Online Education Resources (OER) activities during adjunct orientation; mixer in March
- Great Teacher’s Retreat for OER in the fall
- Canvas, five faculty to use in spring semester; trainings to begin in Feb/Mar; fall 2017, side-by-side; spring 2018, changeover
- Joe Notarangelo is the new Distance Ed Coordinator, replacing Jack Jackson (retired)
- Trainers needed
- Calendar Committee: Jeremiah Gilbert briefed change from 18 weeks to 16 weeks semesters, going to negotiate with the union; roundtable discussions with the senates; ref: in-service-flex days (7), 4 flex/3 in-service.
- Study Abroad: Foothill Consortium, Laura Gomez and Rania Hamdy coordinated program startup; 10 students to study in Barcelona, Spain, in spring 2017; next fall 2017, London.
- Behavioral Intervention Team/BIT Care Team: Elaine Akers said this is in the beginning stages; software program being setup; expand membership; program will ID students early to intervene and be successful; access to resources; psych assessment available, but no threat access.

**Flex & Flex Reports**

- **Flex Committee\*:**  
A-C Suzi Mattson  
D-G Romana Pires  
H-K Jeremiah Gilbert  
L-N Elaine Akers/Judy Jorgensen  
O-S Dolores Moreno  
T-V Jay Danley  
W-Z Laura Gomez

\*Committee updated Fall 2016

*Committee Charge: The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee is responsible for planning, programming, and the communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty on the committee also serve as advisory to the sabbatical leave committee and the campus flex committee. (1stand 3<sup>rd</sup> Mondays, 2:00–3:00)*