

# Professional Development Committee

**MARCH 20, 2017**  
**MINUTES**  
**LA-202**

Committee Members Attended Elaine Akers; Susan Mattson; Dolores Moreno; Dena Murillo-Peters; Romana Pires; Rania Hamdy; Christie Gabriel-Millette  
Guests:

## Agenda

Consent Agenda	1
Other Business	4

### Consent Agenda:

GUIDELINES for considering and approving conference requests submitted to the Professional Development Committee:

The Professional Development Committee has approved funding for conferences and seminars **up to \$750 per year per full-time employee** for professional development for the 2016-2017 academic year.

A maximum of **\$1,000 will be available per conference or workshop for up to two (2) or more people** applying for the same event. Funding is available on a first-come, first serve basis.

**Adjunct employees may be funded for up to \$250 per year** for professional development.

Presenters are entitled to additional funding up to \$200.

Any employee who receives funding may be requested to share gained information with the campus community.

### Additional Information

Consent agenda item pulled for discussion. This conference request can be funded from OER and request needs to be redone and processed through the VPI office.

**PULLED—for discussion, see comments in Additional Information above.** This request can be funded through the OER funds, so committee is not considering this request for professional development funding. Rania has spoke with people involved and employee will process through another source.

**Name: Joe Notarangelo, FT Faculty, Humanities**

Activity: Online Teaching Conference

Sponsor: Calif. Community Colleges Chancellor's Office

Dates: June 19-21, 2017

Location: Anaheim, CA

Purpose: 1) As coordinator of distributed education, this is an important event for me to attend so I may remain current on CCCs requirements/expectations for online learning; 2) I will get vital information about the implementation of the OEI initiative statewide, and I will learn how to address challenges SBVC will specifically face as we decide what/how to implement this program in the next couple of years.

Costs: Reg: \$ 275 Trans: \$48.15 Hotel: \$450 Meals: \$20 TOTAL: \$793.15

### Review and Approve Minutes

- March 6, 2017: Minutes accepted as written.

### Budget Review Update

- Deadline to submit PRs to District: Dena Peters reviewed information from email received from district. Deadline date to submit PRs for processing is close of business, April 28, 2017. Proposing an inside deadline date two weeks prior to 4/28/17.

## Great Teachers Retreat, March 31

### Flex Day, April 11 Update

Rania putting together the schedule, coming out soon. Looking at a forum/lunch, concurrent enrollment sessions-- Canvas Cram; Open Lab; OER; Learning and Teaching; Active Shooter; OU Campus Training

**Next Meeting: April 3, 2017**

### Additional Comments

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### Flex & Flex Reports

- **Flex Committee\*:**
  - A-C Suzi Mattson
  - D-G Romana Pires
  - H-K Jeremiah Gilbert
  - L-N Elaine Akers/Judy Jorgensen
  - O-S Dolores Moreno
  - T-V Jay Danley
  - W-Z Laura Gomez

\*Committee updated Fall 2016

*Committee Charge: The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee is responsible for planning, programming, and the communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty on the committee also serve as advisory to the sabbatical leave committee and the campus flex committee. (1st and 3<sup>rd</sup> Mondays, 2:00–3:00)*