

Professional Development Committee

OCTOBER 16, 2017
MINUTES
LA-202

Committee Members Attended: Jay Danley; Laura Gomez; Dolores Moreno; Romana Pires; Rania Hamdy; Matthew Robles; Christina Torres
Guests:

Agenda

Consent Agenda 3

Other Business 3

Consent Agenda:

GUIDELINES for considering and approving conference requests submitted to the Professional Development Committee: The Professional Development Committee has approved funding for conferences and seminars **up to \$750 per year per full-time employee** for professional development for the 2017-2018 academic year.

A maximum of **\$1,000 will be available per conference or workshop for up to two (2) or more people** applying for the same event. Funding is available on a first-come, first serve basis.

Adjunct employees may be funded for up to \$250 per year for professional development.

Presenters are entitled to additional funding up to \$200.

Any employee who receives funding may be requested to share gained information with the campus community.

APPROVED for \$750 per the guidelines allowing up to \$750 per year per full-time employee for funding for the 2017-2018 academic year.

Name: Margaret Worsley, FT Faculty, Humanities

Activity: MACCC 2017 Conference

Sponsor: Music Association of Calif. Community Colleges

Location: San Francisco, CA

Dates: November 16-18, 2017

Purpose: The benefit to district will include imperative resources regarding sustaining a thriving instrumental music program which contributes to the district's mission of improving "the quality of life in the Inland Empire and beyond." The value of this conference is extremely high as it is in-state and information and connections made will have a profound impact on the way our music program continues to develop.

Costs: Reg: \$125 Trans: \$589.80 Hotel: \$537.00 Meals: \$150.00 TOTAL: \$1401.80

APPROVED for \$450.63 per the guidelines allowing up to \$750 per year per full-time employee for funding for the 2017-2018 academic year.

Name: Kim L. Du Bois-Eastman, FT Faculty, Nursing

Activity: Elsevier Nursing Education Conference 2018

Sponsor: Elsevier

Location: Las Vegas, NV

Dates: Jan. 4-5, 2018

Purpose: The benefit to district is increased scores for the National Certification Licensure Exam for the Nursing Program; the anticipated value of this activity is up-to-date knowledge to be used in the classroom.

Costs; Reg: \$458.00 Trans: \$237.47 Hotel: \$213.16 Meals: -0- TOTAL: \$908.63

APPROVED for \$750 per the guidelines allowing up to \$750 per year per full-time employee for funding for the 2017-2018 academic year.

Name: David Stevenson, FT Classified, Science

Activity: HAZWOPER Training
Sponsor: Environmental Training and Compliance
Location: Anaheim, CA
Dates: Nov. 27-30, 2017

Purpose: This training will ensure district will have staff who have the tools needed to stay OSHA compliant in the chemistry labs at SBVC. In accordance with Title I Section 5192€ of the General Industry Safety Orders, general site workers whom are engaged in hazardous substance removal or other activities which expose or potentially expose workers to hazardous substances and health hazards shall receive 40 hours of HAZWOPER instruction. This training will increase staff awareness of potential hazards and potentially reduce liability to the district.

Costs: Reg: \$365.00 Trans: \$212.29 Hotel: -0- Meals: \$256.00 TOTAL: \$833.29

Additional Information

Review and Approve Minutes: Minutes from October 2, 2017—Tabled to the next meeting

Flex Day, October 3 Debrief: Rania gave a quick update on the DPSP workshops happening in October.

Budget Update:

Next Meeting: November 6, 2017:

Additional Comments: Jeremiah Gilbert has accepted the interim Dean of Research and Planning at the district, so he will no longer serve on the committee.

Flex & Flex Reports

- **Flex Committee*:**
 - A-C Suzi Mattson/Matthew Robles
 - D-G Romana Pires
 - H-K Jeremiah Gilbert
 - L-N Elaine Akers/
 - O-S Dolores Moreno
 - T-V Jay Danley
 - W-Z Laura Gomez

*Committee updated Fall 2017

Committee Charge: The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee is responsible for planning, programming, and the communication of campus professional development programs. The faculty members son the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty on the committee also serve as advisory to the sabbatical leave committee and the campus flex committee. (1stand 3rd Mondays, 2:00–3:00)