

Professional Development Committee

MINUTES
NOVEMBER 6, 2017
LA-202

Committee Members Attended Jay Danley; Dolores Moreno; Romana Pires; Matthew Robles; Christina Torres; Dena Peters
Guests:

Agenda

Consent Agenda 6

Other Business 1

Consent Agenda:

GUIDELINES for considering and approving conference requests submitted to the Professional Development Committee:

The Professional Development Committee has approved funding for conferences and seminars **up to \$750 per year per full-time employee** for professional development for the 2017-2018 academic year.

A maximum of **\$1,000 will be available per conference or workshop for up to two (2) or more people** applying for the same event. Funding is available on a first-come, first serve basis.

Adjunct employees may be funded for up to \$250 per year for professional development.

Presenters are entitled to additional funding up to \$200.

Any employee who receives funding may be requested to share gained information with the campus community.

Consent items pulled for discussion. Requests previously submitted and denied. Items resubmitted for reconsideration per justification provided for further consideration. See below for details.

For the remaining consent agenda, Romana Pires motioned to approve these items; Dolores Moreno 2nded the motion. Remaining consent agenda items, with exception of pulled items, were approved for professional development fundings.

APPROVED FOR \$750 + \$200 presenter fee per the guidelines outlined above.

Name: Jeffrey Demsky, FT Faculty, Social Science

Activity: 35th Conference on Holocaust and Genocide

Sponsor: Millersville University

Location: Millersville, PA

Dates: 4/11-13/2018

Purpose: Attendance at this conference will raise the district's positive visibility at an International Holocaust/Genocide conference. Attendance at this conference will help me to improve my best practices when instructing Hist 178, Comparative Genocide, to SBVC students.

Costs: Reg: -0- Trans: \$630 Hotel: -0- Meals: \$320 TOTAL: \$750 + \$200 (Presenting a paper)

APPROVED FOR \$750 funding per the guidelines outlined by the committee.

Name: Matie Scully, FT Faculty, Arts & Humanities

Activity: Community College Music Convention

Sponsor: Music Association of Calif. Community Colleges (MACCC)

Location: San Francisco, CA

Dates: Nov. 16-18, 2017

Purpose: To benefit the district will be improved pedagogical practices in music performance classes. The anticipated value of the activity is great having observed colleagues as they perform with choral music ensembles and subsequently interacting with them concerning the observed performance practices.

Costs: Reg: -0- Trans: \$548 Hotel: \$540 Meals: \$180 TOTAL: \$1,268

APPROVED for \$620.09 professional development funding per the guidelines outlined above.

Name: Romana Pires, FT Faculty, Sociology

Activity: Pacific Sociological Association 2018 Conference

Sponsor: Pacific Sociological Association

Location: Long Beach, CA

Dates: Mar. 28-31, 2017

Purpose: This conference will allow me to keep current on matters pertaining to my discipline. I will be able to share information with discipline faculty and students.

Costs: Reg: \$120 Trans: \$242 Hotel: -0- Meals: \$256 TOTAL: \$620.09

Name: Judy Rodriguez, FT Classified, Administrative Services

Activity: The Indispensable Assistant

Sponsor: Skillpath Seminars

Location: Ontario, CA

Date: December 18, 2017

Purpose: Gain practical skills to make me more productive and more valuable than ever before. Learn better ways to get organized, stay motivated, manage projects, work independently and handle the pressure of multiple tasks, deadlines and bosses.

Costs: Reg: \$99.00 Trans: \$20.22 Hotel: -0- Meals: \$64.00 TOTAL: \$182.22

BELOW ARE TWO (2) REQUESTS THAT WERE PREVIOUSLY SUBMITTED AND DENIED. THESE ITEMS ARE BEING RESUBMITTED FOR RECONSIDERATION PER JUSTIFICATION ATTACHED AND FOR REVIEW AT THE COMMITTEE MEETING ON 11/6/17.

These two items that were resubmitted for reconsideration of approval for professional development funding. Per the justification provided and committee reconsideration, these two items were approved. Jay Danley motioned to approve; Matthew Robles 2nd the motion. Approved by consensus.

APPROVED FOR \$139.10 funding per the guidelines outlined for professional development funding.

Name: Tarif Halabi, FT Faculty, Applied Technology

Activity: International Society of Automation/Train the Trainer (ISA/TTT) Boot Camp

Sponsor: LA/OC Advanced Manufacturing and Advanced Transportation

Location: Anaheim, CA

Dates: Sept. 25-28, 2017

Purpose: 1) This five-day intensive training will cover a broad range of technical topics needed for Electricity/Electronics Automation courses. This course covers basic instrumentation fundamentals and ending with the advanced and ultimate in smart technology; 2) this comprehensive program will serve as a vital building block to professional development and skills enhancement efforts, serving as a solid foundation for advanced automation and control classes.

Costs: Reg: -0- Trans: \$139.10 Hotel: -0- Meals: -0- TOTAL: \$139.10

APPROVED FOR \$299.60 funding per the guidelines outlined for professional development funding.

Name: Anthony Ababat, FT Faculty, Applied Technology

Activity: International Society of Automation/Train the Trainer (ISA/TTT) Boot Camp

Sponsor: LA/OC Advanced Manufacturing and Advanced Transportation

Location: Anaheim, CA

Dates: Sept. 25-28, 2017

Purpose: Purpose: 1) This five-day intensive training will cover a broad range of technical topics needed for Electricity/Electronics Automation courses. This course covers basic instrumentation fundamentals and ending with the advanced and ultimate in smart technology; 2) this comprehensive program will serve as a vital building block to professional development and skills enhancement efforts, serving as a solid foundation for advanced automation and

control classes.

Costs: Reg: -0- Trans: \$299.60 Hotel: -0- Meals: -0- TOTAL: \$299.60

Additional Information

Review and Approve Minutes: Minutes from Oct. 2 and 16 were reviewed and accepted as written.

Budget Update: Dena Peters presented the budget update to the committee.

Other: Dolores Moreno raised discussion on the new ADP system.

Next Meeting: November 20, 2017 – HAPPY THANKSGIVING!

Flex & Flex Reports

- A-C Suzi Mattson
- D-G Romana Pires
- H-K Matthew Robles
- L-N Elaine Akers/Christina Torres
- O-S Dolores Moreno
- T-V Jay Danley
- W-Z Laura Gomez

*Committee updated Fall 2017

Committee Charge: *The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee is responsible for planning, programming, and the communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty on the committee also serve as advisory to the sabbatical leave committee and the campus flex committee. (1st and 3rd Mondays, 2:00–3:00)*