

Professional Development Committee

MINUTES
AUGUST 20, 2018
LA-202

Committee Members Attended: Elizabeth Banuelos; Jennifer Bjerke; Ana Bojorquez; Jay Danley; Ernest Guillen; Rania Hamdy; Melinda Moneymaker; Dena Peters; Matthew Robles; James Smith; Christina Torres
Guests:

Agenda

Consent Agenda 1

Other Business 6

Consent Agenda:

GUIDELINES for considering and approving conference requests submitted to the Professional Development Committee:

The Professional Development Committee has approved funding for conferences and seminars **up to \$750 per year per full-time employee** for professional development for the 2018-2019 academic year.

A maximum of **\$1,000 will be available per conference or workshop for up to two (2) or more people** applying for the same event. Funding is available on a first-come, first serve basis.

Adjunct employees may be funded for up to \$250 per year for professional development.

Presenters are entitled to additional funding up to \$200.

Any employee who receives funding may be requested to share gained information with the campus community.

APPROVED for \$250 per the guidelines outlined above to fund adjunct employees up to \$250 per year for professional development.

Name: Deborah Trusheim, PT Faculty, Nursing/Science

Activity: Regional P10 New Educators Bootcamp

Sponsor: Inland Empire/Desert Regional Healthcare Sector Educators Bootcamp

Location: San Diego, CA

Dates: Aug. 6-7, 2018

Purpose: Learn engaging and creative teaching/learning strategies; rethink traditional models of clinical education; write and analyze test items; design engaging simulation learning environments; use concept mapping effectively; assess learning to validate student success; develop and use evidence-based clinical evaluation tools; and improve student completion and retention rates.

Costs: Reg: -0- Trans: \$16 Hotel: \$250 Meals: \$48 TOTAL: \$314

APPROVED for \$750 per the guidelines outlined above to fund up to \$750 per year per full-time employee for professional development for the 2018-2019 academic year.

Name: Melissa King, FT Faculty, Social Science

Activity: Annual Meeting

Sponsor: American Anthropological Association

Location: San Jose, CA

Dates: Nov. 14-18, 2018

Purpose: Faculty will maintain currency in the discipline. Faculty will return to SBVC Anthropology dept. with knowledge about teaching and theory that can be shared within the department.

Costs: Reg: \$248 Trans: \$300 Hotel: \$400 Meals: \$160 TOTAL: \$1,108

Additional Information
Review and Approve Minutes: Minutes from May 7, 2018 were reviewed by the committee. Matthew Robles motioned to accept the minutes as written; Jay Danley 2 nd the motion. Minutes accepted as written.
Professional Development Budget Update: Dena Peters provided a budget update for the committee, and reviewed the processes for new committee members for 2018-2019 academic year, and also reviewed the website and the updated SD-1 Form.
Professional Development Plan: Rania tabled this item for the next meeting.
Current SAOs: Rania tabled this item for the next meeting.
Flex Committee Update: Rania will be working to update the flex committee for the new academic year.
Other (Items for discussion): <ul style="list-style-type: none"> ○ Campus & Community event, engaging all stakeholders in the planning process ○ Rania to look to the committee for training workshops for professional development (Oct. 2 Flex Day) ○ Teaching Men of Color, professional development to help make a strong program ○ Different ways to reach classified ○ Dave Bastedo, instructional design ○ Ethnic achievement gap ○ Great Teachers/Classified Connection Week ○ In service days, look for feedback; adjunct orientation
Next Meeting: September 17, 2018 (no meeting on September 3, due to Labor Day holiday)
Flex & Flex Reports <ul style="list-style-type: none"> • A-C Suzi Mattson D-G Romana Pires H-K Matthew Robles L-N Elaine Akers/Christina Torres O-S Dolores Moreno T-V Jay Danley W-Z Laura Gomez *Committee updated Fall 2017
<u>Committee Charge:</u> The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee is responsible for planning, programming, and the communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty on the committee also serve as advisory to the sabbatical leave committee and the campus flex committee. (1st and 3 rd Mondays, 2:00–3:00)