

Professional Development Committee

MINUTES NOVEMBER 19, 2018 LA-202

Committee Members Attended: Elizabeth Banuelos; Jennifer Bjerke; Ana Bojorquez; Jay Danley; Ernest Guillen; Rania Hamdy; Judy Jorgensen; Suzi Mattson; Melinda Moneymaker; Dolores Moreno; Dena Peters; Matthew Robles; James Smith; Christina Torres.
Guests:

Agenda

Consent Agenda 2

Other Business 3

Consent Agenda:

GUIDELINES for considering and approving conference requests submitted to the Professional Development Committee:

The Professional Development Committee has approved funding for conferences and seminars **up to \$750 per year per full-time employee** for professional development for the 2018-2019 academic year.

A maximum of **\$1,000 will be available per conference or workshop for up to two (2) or more people** applying for the same event. Funding is available on a first-come, first serve basis.

Adjunct employees may be funded for up to \$250 per year for professional development.

Presenters are entitled to additional funding up to \$200.

Any employee who receives funding may be requested to share gained information with the campus community.

Christina Torres motioned to approve the consent agenda items; Suzi Mattson 2nd the motion. The consent agenda items were approved by general consensus. There was discussion on ensuring that people who are approved for funding and do not attend the conference activity, to notify the committee so that the encumbered funds can be released back to the 5200 account, for travel and conferences.

APPROVED for \$271.81 per the guidelines to approve up to a maximum of \$750 per year per full-time employee for professional development for the 2018-2019 academic year.

Name: Tatiana Vasquez, FT Faculty, Biology/Science

Activity: SABER West Conference

Sponsor: Society for the Advancement of Biology Education Research (SABER)

Location: Irvine, CA

Dates: Jan. 18-20, 2019

Purpose: To engage with other STEM educators and acquire pedagogical strategies to train STEM students; foster collaborations with other STEM educators in 2- and 4-year institutions.

Costs: Reg: \$90.00 Trans: \$181.81 Hotel: -0- Meals: -0- TOTAL: \$271.81

APPROVED for \$250.00 per the guidelines approve adjunct employees up to a maximum of \$250 per year for professional development.

Name: Rangel Zarate, PT Faculty, English

Activity: 2018 CTA GLBT Issues Conference

Sponsor: California Teachers Association (CTA)

Location: Palm Springs, CA

Dates: December 7-9, 2018

Purpose: The purpose of this conference is to address varying issues surrounding the GLBT community and how we

as instructors can implement culturally-sustainable pedagogy in order to create safe spaces in community colleges; The district will benefit from this conference if these conversations are addressed in the classroom; positive student activism and involvement on campus can ultimately lead to increased student retention rates.

Costs: Reg: \$195 Trans: -0- Hotel: \$218 Meals: -0- TOTAL: \$413

Review and Approve Minutes: Matthew Robles motioned to accept the minutes with corrections; Jennifer Bjerke 2nded the motion. Minutes for November 5, 2018, were accepted as written with corrections.

Budget Update: Dena Peters provided an update on the 5200 account for conferences. She also noted that the new process using Oracle seems to be getting easier, and not so complicated. She is able to get faculty to provide delegate access in Oracle to process faculty travel claims which were approved by the committee.

Other

- Committee Member Reports
- Rania shared there the VPI recruitment is hopeful.
- Flex Day on 1/10/19
- Opening Day on 1/11/19

Next Meeting: December 3, 2018

Flex & Flex Reports

- A-C Jay Danley
- D-G Elizabeth Banuelos/Suzi Mattson
- H-K Matthew Robles
- L-N Jennifer Bjerke
- O-S Dolores Moreno
- T-V Melinda Moneymaker
- W-Z Christina Torres

*Committee updated Fall 2018, 9/13/18

Committee Charge: *The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee is responsible for planning, programming, and the communication of campus professional development programs. The faculty members son the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty on the committee also serve as advisory to the sabbatical leave committee and the campus flex committee. (1stand 3^d Mondays, 2:00–3:00)*