

Professional Development Committee

MINUTES E-VOTE, JANUARY 14, 2019 LA-202

Committee Members Voted via Email Elizabeth Banuelos; Jennifer Bjerke; Ernest Guillen; Rania Hamdy; Melinda Moneymaker; Dena Peters; Matthew Robles; James Smith
Guests:

Agenda

Consent Agenda	5
Other Business	0

Consent Agenda:

GUIDELINES for considering and approving conference requests submitted to the Professional Development Committee:

The Professional Development Committee has approved funding for conferences and seminars **up to \$750 per year per full-time employee** for professional development for the 2018-2019 academic year.

A maximum of **\$1,000 will be available per conference or workshop for up to two (2) or more people** applying for the same event. Funding is available on a first-come, first serve basis.

Adjunct employees may be funded for up to \$250 per year for professional development.

Presenters are entitled to additional funding up to \$200.

Any employee who receives funding may be requested to share gained information with the campus community.

The following consent agenda items were approved via e-vote by the committee members noted above. There were two absentions by Dena Peters and Ernest Guillen on the Classified Senate Board and Senators conference requests, as they are both requesting to attend this event as part of the Classified Senate Board.

APPROVED for \$750 per the guidelines noted above to approve funding up to \$750 per year per full-time employee for the 2018-2019 academic year.

Name: Paul Bratulin, FT, Marketing and Public Relations

Activity: 2019 Community College Public Relations Organization (CCPRO) Conference

Sponsor: CCPRO

Location: San Diego, CA

Dates: April 10-12, 2019

Purpose: The CCPRO serves marketing and communications professionals at community colleges. This event offers a variety of workshop topics related to community college marketing, including government relations, crisis communications, event planning, and social media management. A specific highlight is the CCPRO Awards dinner, which honors college marketers for outstanding work. I will be representing SBVC.

Costs: Reg: \$400.00 Trans: \$307.05 Hotel: \$716.00 Meals: \$297.00 TOTAL: \$1,720.05

There are other funding sources to cover above \$750; this item needs Board Approval (2/21/19)

APPROVED for \$750 per the guidelines noted above to approve funding up to \$750 per year per full-time employee for the 2018-2019 academic year.

Name: Sandy Karge, FT, Child Development Center

Activity: 9th Annual Early Childhood STEM Conference

Sponsor: The Children's Center at Caltech

Location: Pasadena, CA

Dates: Feb. 22-23, 2019

Purpose: Attending this conference will teach me the correct ways to implement the STEM curriculum into our Child Development Center. After attending this conference, I will be able to come back and share my new knowledge about STEM for my 32 co-workers and the CDC.

Costs: Reg: \$355.00 Trans: \$71.54 Hotel: \$389.38 Meals: \$99.00 TOTAL: \$914.92

There are other funding sources to cover above \$750.

APPROVED for \$136.65 per the guidelines noted to approve funding up to \$250 per year for professional development for adjunct employees.

Name: Robert "Chris" Berry, PT, Humanities

Activity: 2019 National Association of Music Merchants (NAMM) and NAMM Foundation

Sponsor: NAMM

Location: Anaheim, CA

Dates: Jan. 2-27, 2019

Purpose: Discovery and demonstration of software and equipment used by music classes. Most music suppliers are represented at this national and worldwide show. Educational arm NAMM Foundation offers educational seminars. The College Music Society offers presentations. Anticipated value—very high value in seeing all the vendors and seminars in one place over three days.

Costs: Reg. \$35 Trans: \$101.65 Hotel: -0- Meals: -0- TOTAL: \$136.65

This item was submitted to professional development on 12/21/18.

APPROVED for funding per the guidelines noted approving up to a maximum of \$1,000 per conference for up to two (2) or more people applying for the same event.

Name: Classified Senate Board and Senators (See list, anticipate two or more to attend)

Activity: 4CS South Gathering of the Senates

Sponsor: 4C-California Community Colleges Classified Senate

Location: Walnut, CA

Date: Jan. 31, 2019

Purpose: The benefit to the district is for the classified senate board and senators to become more knowledgeable with 4CS and how it benefits the campus. This is a retreat for senates to discuss common practices, supporting initiatives, college/camps culture, union/senate relations and overall participation in supporting student success. This event will provide the classified senate members opportunity to network with other campuses representatives and develop relationships with 4CS members.

Costs: Reg: \$35 (till 1/10/19) Trans: \$42.69 Hotel: -0- Meals: -0- TOTAL: \$77.69 per person

APPROVED for \$750, plus an additional \$200 for presenter, per the guidelines noted above to approve funding up to \$750 per year per full-time employee for the 2018-2019 academic year, for a TOTAL of \$950.

Name: Jeffrey Demsky, FT, Social Sciences

Activity: 1st International Conference of the Center for Holocaust Genocide & Human Rights Studies

Sponsor: University of North Carolina, Charlotte

Location: Charlotte, NC

Dates: April 13-14, 2019

Purpose: This activity will benefit me in keeping current with best practices in a field that I teach at SBVC (HIST178). As a global scholarly conference, the district benefits as a higher learning institution that teachers this vital discipline to its learners. I am also presenting a paper at this conference.

Costs: Reg: -0- Trans: \$679.97 Hotel: \$176.22 Meals: \$93.81 TOTAL: \$944.00

Qualifies for \$200 presenter fee, in addition to \$750 maximum allowed for FT faculty.

Needs board approval.

Review and Approve Minutes

- Not available

Next Meeting: February 4, 2019

Flex & Flex Reports

- A-C Jay Danley
- D-G Elizabeth Banuelos/Suzi Mattson
- H-K Matthew Robles
- L-N Jennifer Bjerke
- O-S Dolores Moreno
- T-V Melinda Moneymaker
- W-Z Christina Torres

*Committee updated Fall 2018, 9/13/18

Committee Charge: The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee is responsible for planning, programming, and the communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty on the committee also serve as advisory to the sabbatical leave committee and the campus flex committee. (1st and 3rd Mondays, 2:00–3:00)