

Professional Development Committee

MINUTES
MARCH 4, 2019
LA-202

Committee Members Attended: Danny Babin; Jennifer Bjerke; Rania Hamdy; Melinda Moneymaker; Dolores Moreno; Dena Peters;

Agenda

Consent Agenda 4

Other Business 4

Consent Agenda:

GUIDELINES for considering and approving conference requests submitted to the Professional Development Committee:

The Professional Development Committee has approved funding for conferences and seminars **up to \$750 per year per full-time employee** for professional development for the 2018-2019 academic year.

A maximum of **\$1,000 will be available per conference or workshop for up to two (2) or more people** applying for the same event. Funding is available on a first-come, first serve basis.

Adjunct employees may be funded for up to \$250 per year for professional development.

Presenters are entitled to additional funding up to \$200.

Any employee who receives funding may be requested to share gained information with the campus community.

The committee reviewed the agenda items; Jennifer Bjerke motioned to approve the agenda items; Dolores Moreno 2nd the motion. Consent agenda was approved by general consensus.

APPROVED FOR \$250 per the guidelines to fund adjunct employees up to \$250 per year for professional development.

Name: Nikita Prajapati, PT Faculty, Science

Activity: Association of American Geographers (AAG) Conference

Sponsor: AAG

Location: Washington, DC

Dates: April 2-7, 2019

Purpose: The AAG conference will benefit the district in terms of me learning new discoveries within my field and in turn teaching it to my students. The AAG conference has a variety of activities from talks to poster sessions to social events; from these activities I am able to gain new ideas on how to teach my courses or new opportunities to present to students.

Costs: Reg: \$200 Trans: \$350 Hotel: \$300 Meals: \$192 TOTAL: \$1,042

APPROVED FOR \$250 per the guidelines to fund adjunct employees up to \$250 per year for professional development.

Name: Rosalind Lewis, PT Faculty, Criminal Justice

Activity: POST Recruit Training Officer (RTO) Course

Sponsor: The Commission on Post Office Standards and Training (POST)

Location: Garden Grove, CA

Dates: April 23-26, 2019

Purpose: This is a required course for all new RTOs facilitating at the academy. The information distributed is critical in ensuring basic training courses meet regulatory requirements and the dialogue is vital for the continued development of course presentation and course content. Additionally, this training is required by the Commission Regulation 1071 (b) (1) and (2).

Costs: Reg: -0- Trans: \$59.16 Hotel: \$420 Meals: \$231 TOTAL: \$710.16

Other sources of funding for remaining costs over \$250

APPROVED FOR \$325 (\$125 PLUS \$200 Presenter Fee) per the guidelines to fund conferences and seminars up to \$750 per year per full-time employee for professional development for the 2019-2020 academic year.

Name: Adam Pave, FT Faculty, Social Science

Activity: South Asian Studies Association (SASA) 2019 Conference

Sponsor: SASA

Location: Claremont, CA

Dates: March 1-3, 2019

Purpose: The value of presenting at the SASA conference will help me with subject expertise in South Asian Studies, which relates to my courses in Philosophy and Religions Studies. The benefit to the district will be that I represent SBVC at a major academic conference and this conference serves as a valuable resource to benefit the students in my courses.

Costs: Reg: \$125 Trans: -0- Hotel: -0- Meals: -0- TOTAL: \$125, Plus \$200 presenter fee

APPROVED FOR \$739.02 per the guidelines to fund conferences and seminars up to \$750 per year per full-time employee for professional development for the 2019-2020 academic year.

Name: Danielle Graham, FT Faculty, Psychology

Activity: Western Psychological Association Convention and Terman Teaching Conference

Sponsor: Western Psychological Association

Location: Pasadena, CA

Dates: April 24-28, 2019

Purpose: Attending will allow me to remain current on research being conducted in psychology and interact with students/researchers in the field. Attending the Terman Teaching Conference will aid me in effectively instructing students in psychology by gaining strategies and activities to use in the classroom. Sharing this information with colleagues will benefit the district by ensuring class materials and strategies/activities are current and evidence based.

Costs; Reg: \$100.00 Trans: 390.52 Hotel: -0- Meals: \$247.50 TOTAL: \$739.02

APPROVED FOR \$750 per the guidelines to fund conferences and seminars up to \$750 per year per full-time employee for professional development for the 2019-2020 academic year.

Name: Michael Levine, FT Faculty, Economics

Activity: Conference on Teaching and Research in Economics Education (CTREE)

Sponsor: American Economics Association (AEA)

Location: St. Louis, MO

Dates: May 29-June 1, 2019

Purpose: Premier event with economists around the country to share research into economics education as well as classroom technologies and practices. I also applied and was accepted to a post-conference workshop creating a catalog of team-based learning lessons for economics. This will assist the district in both my professional development, skill and techniques as a professor, and my change to participate in a team-based learning project which will be used nationwide.

Costs: Reg: \$125.00 Trans: \$454.99 Hotel: \$608.52 Meals: -0- TOTAL: \$1,188.51

Review and Approve Minutes: The committee reviewed and accepted the minutes for the meeting of February 4, 2019. Melinda Moneymaker motioned to accept the minutes; Jennifer Bjerke 2nd the motion.

Budget Review: Dena Peters reviewed the memo on the year-end budget deadline date. The committee decided on April 15, 2019, as the cutoff date to receive conference requests for the 2018-2019 fiscal year.

Classified Connection: The planning committee met after the professional development committee meeting.

Attendees: Phylcia Sanchez; Rania Hamdy; Dena Peters; Mary Smith; Gloria Kracher; Judy Rodriguez; Ernest Guillen; Mary Valdemar. There was a brainstorming of ideas for the next Classified Connection Week:

Paint & Sip (2), with one person per session, one inside/outside

Scavenger hunt

Ice cream/social, daily at end of the day, Restaurant Depot	Rania to meet with the President for funding
Bookstore, new giveaways, Follette, Marvalee	Donations for giveaways
Print shop for magnets	Totebags (canvas), neutral colors, insulated lunch bag, thermos/coffee mug with classified connection logo
Discussion on logo	Giveaways—keychains
Lanyards	T-shirts, bingo/drawing, raffle tickets (need supply)
Lip sync battle/karaoke	Themed days—Thursday/fun, extra curricular, self-care day, stress oasis
Turnaround on Friday off (Classified Senate fundraiser)	M-W/other themes, technology Tuesday, crazy hat/hair day, baseball/flag football
CalWorks, Katherine Utell.	

Other:

- Flex Day, April 9: Rania distributed a draft schedule for flex day.
- Committee Member Reports:
 - Melinda Money maker asked about Great Teachers Seminar this year. Rania said she is looking at holding this event in the fall, and said there is no GTS this spring.
 - Jennifer Bjerke mentioned event on 3/29, OER Summit; to date there are 40 people registered to attend. Preparing for the meeting.
 - Danny Babin mentioned the food truck class has started, and that after spring break, the food truck will get wrapped.
 - Dolores Moreno said she is gearing up for fall on AB705.

Next Meeting: March 18, 2019

Flex & Flex Reports

- A-C Jay Danley
- D-G Elizabeth Banuelos/Suzi Mattson
- H-K Matthew Robles
- L-N Jennifer Bjerke
- O-S Dolores Moreno
- T-V Melinda Money maker
- W-Z Christina Torres

*Committee updated Fall 2018, 9/13/18

Committee Charge: *The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee is responsible for planning, programming, and the communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty on the committee also serve as advisory to the sabbatical leave committee and the campus flex committee. (1st and 3rd Mondays, 2:00–3:00)*