

# Professional Development Committee

**MINUTES**  
**OCTOBER 21, 2019**  
**LA-202**

Committee Members Attended Jennifer Bjerke; Ana Bojorquez; Jay Danley; Ernest Guillen; Rania Hamdy; Suzi Mattson; Melinda Moneymaker; Dolores Moreno; Dena Peters; Christina Torres.  
Guests:

## Agenda

Consent Agenda 4

Other Business 2

### Consent Agenda:

GUIDELINES for considering and approving conference requests submitted to the Professional Development Committee:

The Professional Development Committee has approved funding for conferences and seminars **up to \$750 per year per full-time employee** for professional development for the 2010-2020 academic year.

A maximum of **\$1,000 will be available per conference or workshop for up to two (2) or more people** applying for the same event. Funding is available on a first-come, first serve basis.

**Adjunct employees may be funded for up to \$250 per year** for professional development.

Presenters are entitled to additional funding up to \$200.

Any employee who receives funding may be requested to share gained information with the campus community.

The committee reviewed the consent agenda items. Susie Mattson motioned to approve the consent agenda; Ana Bojorquez 2<sup>nd</sup> the motion. Consent agenda was approved by general consensus.

**APPROVED FOR \$440.72 per the guidelines established by the Professional Development Committee to approve a maximum of \$1,000 per conference or workshop for up to two (2) or more people applying for the same event.**

Name: Marianne Klingstrand, FT Faculty, Psych Tech

Activity: 2019 Annual Statewide Calif. Association of Psych Tech Educators' (CAPTE) Conference

Sponsor: Hacienda La Puente Adult Education Program

Location: La Puente, CA

Dates: October 24-25, 2019

Purpose: 1) This annual event provide the only opportunity for the entire statewide membership of the CAPTE association to network with each other, discuss trends in teaching, changes in BVNPT legislation and policies as they impact SLOs and licensing requirements for graduates; 2) how to improve pass rates on the licensing exam which is critical to employment; 3) alternatives to diminishing availability of clinical sites due to the proliferation of training programs.

Costs: Reg: \$125.00 Trans: \$48.72 Hotel: \$115.00 Meals: \$152.000 TOTAL: \$440.72

**APPROVED FOR \$455.30 per the guidelines established by the Professional Development Committee to approve a maximum of \$1,000 per conference or workshop for up to two (2) or more people applying for the same event.**

Name: Maria Valdez, FT Faculty, Psych Tech

Activity: 2019 Annual Statewide Calif. Association of Psych Tech Educators' (CAPTE) Conference

Sponsor: Hacienda La Puente Adult Education Program

Location: La Puente, CA

Dates: October 24-25, 2019

Purpose: 1) This annual event provide the only opportunity for the entire statewide membership of the CAPTE association to network with each other, discuss trends in teaching, changes in BVNPT legislation and policies as they impact SLOs and licensing requirements for graduates; 2) how to improve pass rates on the licensing exam which is critical to employment; 3) alternatives to diminishing availability of clinical sites due to the proliferation of training programs.

Costs: Reg: \$125.00 Trans: \$48.72 Hotel: \$129.58 Meals: \$152.000 TOTAL: \$455.30

**APPROVED for \$250 per the guidelines established by the professional development committee to approve a maximum of \$250 per adjunct employee for professional development.**

Name: Samira Murtada, PT Faculty, Humanities

Activity: 2019 Annual Convention and World Languages Expo

Sponsor: American Council on the Teaching of Foreign Languages (ACTFL)

Location: Washington, DC

Dates: November 22-24, 2019

Purpose: This is an opportunity for me to develop my professional skills in teaching methodology. The district will benefit from what I would learn of new teaching ideas and when I apply them in the classroom.

Costs: Reg: \$270 Trans: \$789 Hotel: \$363 Meals: \$150 TOTAL: \$1.572

**APPROVED for \$250 per the guidelines established by the professional development committee to approve a maximum of \$250 per adjunct employee for professional development.**

Name: Joshua Brown, PT Faculty, Music

Activity: 64<sup>th</sup> Annual Meeting of the Society for Ethnomusicology

Sponsor: Indiana University

Location: Bloomington, IN

Dates: November 7-10, 2019

Purpose: This conference always offers access to the latest research discourses in the field. By attending this event, I will be able to implement these methodologies in my pedagogy and make use of the research and materials presented.

Costs: Reg: \$160 Trans: -0- Hotel: \$556 Meals: -0- TOTAL: \$716

Review and Approve Minutes, October 7, 2019: The minutes were reviewed and approved as written by general consensus.

Budget Update:

Other--Committee Member Reports: Committee members shared around the table upcoming events and activities in their specific areas and the overall campus.

Next Meeting: November 4, 2019

Flex & Flex Reports

- A-C Jay Danley
- D-G Elizabeth Banuelos/Suzi Mattson
- H-K Matthew Robles
- L-N Jennifer Bjerke
- O-S Dolores Moreno
- T-V Melinda Moneymaker
- W-Z Christina Torres

\*Committee updated Fall 2018, 9/13/18

*Committee Charge: The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee is responsible for planning, programming, and the communication of campus professional development programs. The faculty members son the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty on the committee also serve as advisory to the sabbatical leave committee and the campus flex committee. (1stand 3<sup>rd</sup> Mondays, 2:00–3:00)*

