

# Professional Development Committee

**MINUTES**  
**OCTOBER 5, 2020**  
Via Zoom Link,

Committee Members Attended Jay Danley; Rania Hamdy; Suzi Mattson; Melinda Moneymaker; Dolores Moreno; Dena Peters; Matthew Robles; Johnny Roberts.  
Guests:

## Agenda

Consent Agenda 2

Other Business 5

### Consent Agenda:

GUIDELINES for considering and approving conference requests submitted to the Professional Development Committee:

The Professional Development Committee has approved funding for conferences and seminars **up to \$750 per year per full-time employee** for professional development for the 2020-2021 academic year.

A maximum of **\$1,000 will be available per conference or workshop for up to two (2) or more people** applying for the same event. Funding is available on a first-come, first serve basis.

**Adjunct employees may be funded for up to \$250 per year** for professional development.

Presenters are entitled to additional funding up to \$200.

Any employee who receives funding may be requested to share gained information with the campus community.

The committee reviewed the consent agenda items. Suzie Mattson motioned to approve the two items; Jan Danley 2<sup>nd</sup> the motion. The consent agenda items were approved by general consensus.

**APPROVED for \$250 funding** for conference and seminars up to \$250 per year for adjunct employees for professional development activities.

**Name: Desiree Padgett, P/T Faculty/Nursing**

Activity: 45-hour Online Advanced Pharmacology Course for Certified NPs

Sponsor: Barkly & Associates, Inc.

Location: Virtual Online

Dates: 24/7, three months to complete the course

Purpose: Stay current on medications and to use this knowledge in the clinical setting with nursing students

Costs: Reg: \$549.00 Hotel: -0- Trans: -0- Meals: -0- Total: \$549.00

**APPROVED FOR \$65 funding** for conference and seminars up to \$250 per year for adjunct employees for professional development activities.

**Name: Maura Townsend, P/T Faculty/Humanities**

Activity: 2020 Virtual National Dance Conference

Sponsor: National Dance Education Organization

Location: Virtual Online

Dates: October 23-25, 2020

Purpose: Pedagogical enhancement of both instructors in preparation of and efforts to expand the course offerings of the dance department.

Costs: Reg: \$195.00 Hotel: -0- Trans: -0- Meals: -0- Total: \$195.00

<p><b>Review and Approve Minutes:</b> Minutes from 8/17/2020 and 9/21/2020 were reviewed by the committee. Matt Robles motioned to approve the minutes; Johnny Roberts 2<sup>nd</sup> the motion. Minutes approved by general consensus.</p>
<p><b>Budget Update:</b></p>
<p><b>Professional Development:</b> Rania Hamdy reviewed recent Academic Senate resolution on anti-racist policies and opened up for dialogue from the committee. She wanted to open dialogue on what the committee members are doing in their own spaces as it relates to practices and policies. Matt Robles mentioned the committee reports that are shared at committee meetings.</p>
<p><b>Committee Reports:</b> The committee members reported out on what they are doing in their particular areas, e.g., ZTC; Guided Pathways; meeting with new CTE dean; Vision Resource Center.</p>
<p><b>Other:</b></p>
<p><b>Flex &amp; Flex Reports</b></p> <ul style="list-style-type: none"> <li>• A-C Jay Danley</li> <li>D-G Vacant/Suzi Mattson</li> <li>H-K Matthew Robles</li> <li>L-N Vacant</li> <li>O-S Dolores Moreno</li> <li>T-V Melinda Moneymaker</li> <li>W-Z Christina Torres</li> </ul> <p>*Committee updated Fall 2019, 10/5/2020</p> <p><i>Committee Charge: The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee is responsible for planning, programming, and the communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty on the committee also serve as advisory to the sabbatical leave committee and the campus flex committee. (1st and 3<sup>rd</sup> Mondays, 2:00–3:00)</i></p>