

Professional Development Committee

MINUTES

NOVEMBER 2, 2020

Via Zoom, <https://cccconfer.zoom.us/j/993146885>

Committee Members Attended: Rania Hamdy; Suzi Mattson; Melinda Money maker; Dolores Moreno; Dena Peters; Matthew Robles; Johnny Roberts; Carmen Rodriguez.
Guests:

Agenda

Consent Agenda	0
Other Business	4

Consent Agenda:

GUIDELINES for considering and approving conference requests submitted to the Professional Development Committee:

The Professional Development Committee has approved funding for conferences and seminars **up to \$750 per year per full-time employee** for professional development for the 2020-2021 academic year.

A maximum of **\$1,000 will be available per conference or workshop for up to two (2) or more people** applying for the same event. Funding is available on a first-come, first serve basis.

Adjunct employees may be funded for up to \$250 per year for professional development.

Presenters are entitled to additional funding up to \$200.

Any employee who receives funding may be requested to share gained information with the campus community.

No Consent Agenda Items

Review and Approve Minutes—October 19, 2020: Minutes approved by general consensus.

Committee Reports: Committee member reports in the various areas of campus included:

- Guided Pathways meet 2nd and 4th Tuesdays, great participation, mapping group;
- CTE plans for more classes in spring, half classes meet face-to-face with 20 people, working with new Dean, welding classes have been suspended;
- Student Services events—Senior Day Drive-Thru, Day of Service, tentative for 12/12/2020; registration began today, discussion on equity plan;
- Speech Tournament, virtual event this year, students will get extra credit for attending;
- Human Services events went well virtually, question on how to measure a Zoom event vs. a live event;
- discussion on return-to-work plan;
- Professional Development upcoming events, next flex days in January will be a two-day event, working on guest speaker, looking for workshops and activities for this in-service session.

Other:

Sabbatical Applications: Rania Hamdy asked faculty to stay after the committee meeting to talk about upcoming sabbatical application period.

Next Meeting: November 16, 2020

Flex & Flex Reports

- A-C Jay Danley
- D-G Vacant/Suzi Mattson

H-K	Matthew Robles
L-N	Vacant
O-S	Dolores Moreno
T-V	Melinda Moneymaker
W-Z	Christina Torres

*Committee updated Fall 2019, 10/5/2020

Committee Charge: *The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee is responsible for planning, programming, and the communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty on the committee also serve as advisory to the sabbatical leave committee and the campus flex committee. (1st and 3rd Mondays, 2:00–3:00)*