

Professional Development Committee

MINUTES

APRIL 19, 2021

Via Zoom Link, <https://cccconfer.zoom.us/j/906444219>

Committee Members Attended Ernest Guillen; Rania Hamdy; Suzi Mattson; Melinda Moneymaker; Dolores Moreno; Dena Peters; Matthew Robles; Christina Torres; Johnny Roberts; Elizabeth Larivee; Carmen Rodriguez; Ariel Davis.

Agenda

Consent Agenda 2

Other Business 5

Consent Agenda:

GUIDELINES for considering and approving conference requests submitted to the Professional Development Committee:

The Professional Development Committee has approved funding for conferences and seminars **up to \$750 per year per full-time employee** for professional development for the 2020-2021 academic year.

A maximum of **\$1,000 will be available per conference or workshop for up to two (2) or more people** applying for the same event. Funding is available on a first-come, first serve basis.

Adjunct employees may be funded for up to a maximum of \$500 per year for professional development during COVID-19 remote working from home.**

Presenters are entitled to additional funding up to \$200.

Any employee who receives funding may be requested to share gained information with the campus community.

**Updated 3/1/2021

Carmen Rodriguez motioned to approve the consent agenda item; Beth Larivee 2nd the motion. The consent agenda was approved by consensus.

APPROVED for \$50 to attend virtual event, per the guidelines outlined by the committee.

Name: Keith Candelaria, Faculty/Athletics

Activity: FWATA Annual Meeting & Clinical Symposium

Sponsor: Far West Athletic Trainers' Association (FWATA)

Dates: 4/30/21 to 6/13/21

Location: Online

Purpose: This event will help me to obtain the required CEUs to maintain my Certified Athletic Trainer certification. This certification is required to have for my position as Athletic Trainer for SBVC. This is a virtual event.

Cost: Reg: \$50 Trans: -0- Hotel: -0- Meals: -0- TOTAL: \$50

REVISIT

David Rubio's conference request from meeting on 4/5/2021. See minutes for details: This item was tentatively approved based on if the campus opens. Current approval for virtual events only. Need to follow-up (Rania/Dena).

Review and Approve Minutes - April 5, 2021: The minutes were approved by consensus.

Budget Review:

- Today is PD cutoff date for FY 20-21 FOR Professional Development requests for funding: Any requests for

funding that come in after 4/19/21 for current fiscal year will be considered via email vote. The same applies for any items that come in for next FY 21-22, will be considered during the summertime.

Professional Development Activities:

- In-Service Day: Open to all. The goal is for faculty to meet as a department and work out the return-to-work transition. Discussion on trauma-informed speaker and diversity, equity, and inclusion training. Thoughts shared between the committee members; issues current at SBVC, need to follow through to outcome, something tangible.

Committee Reports: Each committee member shared events and items occurring on campus and in their specific areas.

Other:

- Professional Development Survey to go out soon.
- In-Service Days that impact counselors/faculty for priority registration.
- Last day of work for James Smith is April 30, 2021. He is retiring. Rania proposed to put something together for James from the committee.
- Diana Rodriguez to attend the next Academic Senate meeting.

Next Meeting: **May 5, 2021, Planning Meeting**

Flex & Flex Reports

- A-C Jay Danley
- D-G Vacant/Suzi Mattson
- H-K Matthew Robles
- L-N Vacant
- O-S Dolores Moreno
- T-V Melinda Moneymaker
- W-Z Christina Torres

*Committee updated Fall 2019, 10/5/2020

Committee Charge: *The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee is responsible for planning, programming, and the communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty on the committee also serve as advisory to the sabbatical leave committee and the campus flex committee. (1st and 3rd Mondays, 2:00–3:00)*