

Professional Development Committee

MINUTES
SEPTEMBER 20, 2021
Via Zoom Link

Committee Members Attended: Ana Bojorquez; Ernest Guillen; Rania Hamdy; Suzi Mattson; Dolores Moreno; Dena Peters; Matthew Robles; Joanna Oxendine; Elizabeth Larivee; Carmen Rodriguez.
Guests:

Agenda

Consent Agenda 1

Other Business 6

Consent Agenda:

GUIDELINES for considering and approving conference requests submitted to the Professional Development Committee:

The Professional Development Committee has approved funding for conferences and seminars **up to \$750 per year per full-time employee** for professional development for the 2020-2021 academic year.

A maximum of **\$1,000 will be available per conference or workshop for up to two (2) or more people** applying for the same event. Funding is available on a first-come, first serve basis.

Adjunct employees may be funded for up to a maximum of \$500 per year for professional development during COVID-19 remote working from home.**

Presenters are entitled to additional funding up to \$200.

Any employee who receives funding may be requested to share gained information with the campus community.

**Updated 3/1/2021

Suzi Mattson motioned to approve the consent agenda item; Jeremiah Gilbert 2nd the motion. Consent agenda approved by general consensus.

APPROVED for \$172.82 per the guidelines outlined above. Adjunct employees may be funded up to a maximum of \$500 per year for professional development funding.

Name: Robert “Chris” Berry, Faculty

Activity: National Association of Music Merchants (NAMM) Show 2022 National Association of Music Merchant

Sponsor: NAMM

Dates: 1/20/22 to 1/23/22

Location: Anaheim, CA

Purpose: All major music manufacturers will be there. New software, instruments, and equipment will be shown and demonstrated. Seminars by industry experts.

Costs: Reg: \$30 Trans: \$142.82 Hotel: -0- Meals: -0- TOTAL: \$172.82

Additional Information

Review and Approve Minutes—August 16, 2021: The minutes from August 16, 2021, were approved as written by general consensus.

Campus & Community Meeting, Oct. 6, 2021, Virtual Event: Joanna Oxendine highlighted this upcoming event. Still working on the outline with the executive team. Email notices to save the date and flyer attachment.

USC Equity Recordings: Rania Hamdy reviewed this event that took place last year. A select group of SBVC employees were able to participate to attend the recordings. This is a series put together by USC, 12 sessions, equity recordings. Ernest Guillen noted that only a select few knew of this taking place on campus, and possibly through the Arts, Lecture & Diversity Committee, we could continue by storing the recordings to have open forums, can we keep

in the library, to include other stakeholders, e.g., students. Rania noted this was costly to participate for 5-7 people, and this was more employee centered, not sure about students. Those who attended the recordings could suggest how to disseminate. We would like to see how SBVC can get some traction.

Sabbatical Leave: Sabbatical leave was on the board agenda item recently. Raniah to check with the president's office and ask to make a campus-wide announcement. This application period is for 2022-2023 academic year.

Committee Reports: The committee members reported out on what is going on their specific areas, e.g., DSPS; Puente Program; Science and equity issues on campus; communication studies hiring more faculty and annual tournament on 11/18/21; book discussions are back; new department chair in Math.

Other: Rania mentioned a session with faculty on humanizing in the classroom. Have had previous discussion on this subject. @One has a presentation on this subject, she shared a website for more information, <https://brocansky.com/humanizing/infographic2> --Suzi Mattson mentioned Rania had asked for feedback to get people together to see what issues are there, discussion on actual activities. Rania will put something together, structured, research-based that provides autonomy.

Next Meeting: October 3, 2021

Committee Charge: The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee is responsible for planning, programming, and the communication of campus professional development programs. The faculty members on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty on the committee also serve as advisory to the sabbatical leave committee and the campus flex committee. (1st and 3rd Mondays, 2:00–3:00)